

INFORMATION PACKET
Friday, June 24, 2022



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The Grid

A working draft of Council Meeting Agendas

June 28, 2022 Councilmembers Absent: Mayor Pacheco & Engebretsen

Work Session Meeting Agenda Items	Recommendation	Begin Time	Allotted Time
Recommendations = Information Only, Move Forward for Approval, Direction Requested			
Meeting Follow-up		4:30	5 min
Ford Wyoming Center & Hogadon Management Contract Amendment	Move Forward for Approval	4:35	30 min
Ice Rink Expansion Study Update	Direction Requested	5:05	45 min
Sole Source Procurement of Irrigation Controllers	Move Forward for Approval	5:50	30 min
One Cent Funding Recommendation	Direction Requested	6:20	60 min
SRO Program	Direction Requested	7:20	30 min
Agenda Review		7:50	20 min
Legislative Review		8:10	20 min
Council Around the Table		8:30	20 min
Approximate Ending Time:			8:50

July 5, 2022 Councilmembers Absent:

Regular Council Meeting Agenda Items	Est. Public Hearing	Public Hearing	Ordinances	Resolutions	Minute Action
Pre-Meeting: Two Agreements from Henley					
Approval of 6/21 Minutes					C
Approval of 6/21 Exec Session Minutes					C
Est. Public Hearing - Restaurant Liquor License No. 47 for Steamboat Deli	C				
Est Public Hearing: Ordinance for Police Response to Alarms	C				
Est Public Hearing: Amending Ordinance No. 35-12 an Ordinance Granting a Franchise to WERCS Communications, Inc., D.B.A. Mountain West Telephone, for the Construction and Operation of a Telecommunications Service System	C				
Establish Public Hearing for an Ordinance Correcting a Scrivener's Error in the Legal Description of Trails West Estates No. 6 Subdivision	C				
Second Reading - Eagle Valley Addition No. 2			N		
Third Reading - Parking Ordinance Changes			N		
Parking Manual Fee Changes				C	
Cemetery Fee Resolution				C	
Spectra Contract Amendment				C	
A resolution authorizing a Professional Services Contract between the City of Casper and Foxster Opco, LLC, dba CTS Software, for Transit Dispatch Software.				C	
A resolution authorizing a Professional Services Contract for transit services with the City of Mills, a Wyoming municipality, for Fiscal Year 2023.				C	
A resolution authorizing a Professional Services Contract for transit services with the Town of Evansville, a Wyoming municipality, for Fiscal Year 2023.				C	
A resolution authorizing a Professional Services Contract for transit services with the Town of Bar Nunn, a Wyoming municipality, for Fiscal Year 2023.				C	
A resolution authorizing a Professional Services Contract for transit services with Natrona County for Fiscal Year 2023.				C	
East Evansville Trail Study				C	

The Grid

July 5, 2022 (continued) Councilmembers Absent:

Regular Council Meeting Agenda Items	Est. Public Hearing	Public Hearing	Ordinances	Resolutions	Minute Action
A Resolution Authorizing a Contract Between the City of Casper and Lexipol, LLC for the City of Casper Use of the Cordico Fire Fighter Wellness App Platform.				C	
MOU Concerning Metro Animal Shelter Services between the Town of Evansville, Wyoming and the City of Casper, Wyoming and the Casper Police Department.				C	
Contract for Inside-City Water Service between Riverside Mobile Home Court, LLC and the City of Casper.				C	
Professional Services agreement for 1st St. reach monitoring				C	

July 12, 2022 Councilmembers Absent:

Work Session Meeting Agenda Items	Recommendation	Begin Time	Allotted Time
Recommendations = Information Only, Move Forward for Approval, Direction Requested			
Meeting Follow-up		4:30	5 min
Speed Limit Ordinance Review	Direction Requested	4:35	40 min
FWC Study Spectra and Visit Casper	Direction Requested	5:15	30 min
North Platte River Park No. 2 Subdivision	Direction Requested	5:45	30 min
Agenda Review		6:15	20 min
Legislative Review		6:35	20 min
Council Around the Table		6:55	20 min
Approximate Ending Time:			7:15

July 19, 2022 Councilmembers Absent: Cathey

Regular Council Meeting Agenda Items	Est. Public Hearing	Public Hearing	Ordinances	Resolutions	Minute Action
Approval of 7/5 Minutes					C
Public Hearing: Restaurant Liquor License No. 47 for Steamboat Deli		N			
Public Hearing: Ordinance for Police Response to Alarms		N			
Public Hearing: Amending Ordinance No. 35-12 an Ordinance Granting a Franchise to WERCS Communications, Inc., D.B.A. Mountain West Telephone, for the Construction and Operation of a Telecommunications Service System		N			
Public Hearing: Ordinance Correcting a Scrivener's Error in the Legal Description of Trails West Estates No. 6 Subdivision		N			
Third Reading - Eagle Valley Addition No. 2			N		
River Grant				C	
A Resolution Authorizing a Contract Between the City of Casper and Lexipol, LLC for the City of Casper Use of the Cordico Fire Fighter Wellness App Platform.				C	
Approving the Vacation and Replat of Lot 1D, Centennial Hills Village Business Park No. 3, to Create Centennial Hills Village Business Park No. 4, and the Associated Subdivision Agreement.				C	

CASPER HISTORIC PRESERVATION COMMISSION
MINUTES OF THE REGULAR MEETING
April 11, 2022

In attendance: Jeff Bond, Anthony Jacobsen, Carolyn Buff, John Lang, Paul Yurkiewicz, Robin Broumley, Bob King, Connie Hall, Pinky Ellis,

Absent: Maureen Lee, Erich Frankland

Staff: Liz Becher, Community Development Director
Craig Collins, City Planning Department
Kristie Turner, Administrative Assistant III

Guest:

Jeff Bond called the meeting to order at 8:35 a.m.

Approval of Minutes

Mr. Bond asked if everyone had read the minutes of the March 14, 2022, meeting and asked if there were any corrections. No corrections were noted.

Minutes from March 14, 2022, were approved unanimously.

New Business

- May is Historic Preservation Month.
 - Mr. Yurkiewicz is reaching out to Black Tooth Brewery to secure location.
 - Date for Event will be May 13th.
 - Preservation Month Poster with Event details will be put up at the end of April.
 - The photos that Jeff and Connie have will be used at the event.
 - Ms. Broumley and Mr. Bond are meeting with Visit Casper to see if the first run of Brochures will be ready by May 13th. Ms. Broumley is working on the current edits and presented cover mock ups.
 - Approach the library for a display to celebrate Historic Preservation Month with details regarding the event if possible.

Old Business

SHPO/CLG Grant Project (Jeff/Staff)

No Report

OYD Committee Update (Connie and John)

Mr. Lang gave an update. The OYD has a service opportunity planned in late May to fill the planters on Midway and West Yellowstone with flowers for the summer.

P&Z Commission

There are two subdivision cases for April.

Demolition Permits (Staff)

There was one demolition case this month.
711 E 11th St.

Sub-Committee reports

- Ghost Signs (**John and Connie**)
Ms. Hall was able to get pictures of the ghost sign at the Commissary Mall before it was totally demolished. Oil City news also sent out pictures of the ghost sign. Mr. Lang will update the PowerPoint video presentation for May's event.
- Brochures and Mobile App (**Paul, Jeff, Ann and Robin**)
See notes above.
- GIS map of historic properties and surveyed properties for website (**Jeff and Anthony**)
Ms. Turner is working with Casper GIS to create a map that might replace the Google map on the website.
- Field Visits/Tours (**Robin and Connie**)
No Updates.
- Social Media/Outreach/Education (**Maureen, Paul and Ann**)
Mr. Yurkiewicz reported that the Facebook page has 181 followers.
- Strategic Plan progress/review (**Jeff**)
No update.

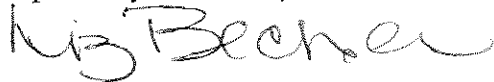
Other Business

Battle of Red Butte final report will be presented our next meeting.

The next meeting will be May 9th in the Downstairs Meeting Room at City Hall.

Meeting adjourned at 9:50 a.m.

Respectfully submitted,



Liz Becher
Community Development Director

CASPER HISTORIC PRESERVATION COMMISSION
MINUTES OF THE REGULAR MEETING
May 9, 2022

In attendance: Jeff Bond, Anthony Jacobsen, John Lang, Paul Yurkiewicz, Robin Broumley, Bob King, Connie Hall, Pinky Ellis,

Absent: Maureen Lee, Erich Frankland, Carolyn Buff

Staff: Liz Becher, Community Development Director
Craig Collins, City Planning Department
Kristie Turner, Administrative Assistant III

Guest:

Jeff Bond called the meeting to order at 8:31 a.m.

Approval of Minutes

Mr. Bond asked if everyone had read the minutes of the April 11, 2022, meeting and asked if there were any corrections. No corrections were noted.

Minutes from April 11, 2022, were approved unanimously.

Introduction of Guest

James Brown, Allan Fraser, and Bart Rea

New Business

- James Brown, Allan Fraser, Bart Rea presented their report “Locating the Custard Wagon Fight” on the Battle of Red Butte. A copy of the report will be available to the group.
- May is Historic Preservation Month
 - Meeting at Black Tooth Brewery @ 4pm on May 13, 2022.
 - Jeff will call to inquire if brochures will be ready.

Old Business

Due to length of presentation no other reports or updates were discussed.

SHPO/CLG Grant Project (Jeff/Staff)

No Report

OYD Committee Update (Connie and John)

No Report

P&Z Commission

No Report

Demolition Permits (Staff)

No Report

Sub-Committee reports

- Ghost Signs (**John and Connie**)
 - No Report
- Brochures and Mobile App (**Paul, Jeff, Ann and Robin**)
 - No Report
- GIS map of historic properties and surveyed properties for website (**Jeff and Anthony**)
 - No Report
- Field Visits/Tours (**Robin and Connie**)
 - No Report
- Social Media/Outreach/Education (**Maureen, Paul and Ann**)
 - No Report
- Strategic Plan progress/review (**Jeff**)
 - No Report

Other Business

The next meeting will be June 13th in the Downstairs Meeting Room at City Hall.

Meeting adjourned at 10:15 a.m.

Respectfully submitted,

Liz Becher
Community Development Director

CASPER YOUTH COUNCIL MINUTES
Chamber of Commerce
June 5, 2022

1. **ROLL CALL** Casper Youth Council met at 4:30 p.m., Sunday, June 5, 2022

Present: Sara Loghry, Zoe Johnson, Bryce Hebert, Bryce Mittelstadt, and Elissa Ruckle
There were not enough members to meet quorum, so this was an unofficial meeting

2. **Discussion of summer/fall schedule:**

- Mid-August
 - Set meetings with Principals at each high school
 - Complete survey process registration with NCSO
 - Post/promote CYC application and process
- Weekend of August 26th – planning retreat; camping on Muddy Mountain (Rim)
 - Review CYC application
 - Review/print CYC posters for high schools
 - Finalize social media calendar
 - Finalize survey purpose/objective/questions
- September 15th CYC meeting
 - CYC application period opens September 5th; closes September 26th
 - New members attend Oct 2nd meeting
- Mid-September: meet with high school Principals
- October: survey launches in all high schools
- Mid-October: lunch focus groups at KW/NC/RHS
- November: Student Forums at KW/NC/RHS

Update for City Council:

Our first annual Wyoming Youth Council Conference, in partnership with WAM, was held in Laramie June 8-10. Youth delegates from Afton, Cokeville, Casper, Wheatland, Cheyenne, and Laramie attended.

- WYC delegates attended WAM Reception Wednesday evening.
- WAM President/Mayor of Cody Matt Hall and VP of WAM/City Manager Carter Napier kicked off the WYC Conference Thursday morning.
- Sean Binder (National League of Cities), Leah Curtsinger (Daniel's Fund), and Elissa Ruckle (CYC/Impact Wyoming) facilitated work sessions Thursday.
- Topics of discussion: Government 101; Civil Discourse and Interest-Based Problem Solving; Building Relationships of Trust; Engaging Youth and the Ladder of Participation; Civic Leadership & Responsibility.
- Our next WYC Conference will be in Cody in conjunction with WAM.

**CENTRAL WYOMING REGIONAL WATER SYSTEM
JOINT POWERS BOARD**

MEETING PROCEEDINGS

May 17, 2022

A public meeting of the Central Wyoming Regional Water System Joint Powers Board (Board) was held Tuesday, May 17, 2022 at 11:30 a.m., in the Joint Powers Board Conference Room, Regional Water Treatment Plant, 1500 SW Wyoming Boulevard, Casper, WY.

Board Members Present - Chairman King, Vice-Chairman Bertoglio, Secretary Waters, Treasurer Freel, and Board Members Cathey, Sabrosky and Sutherland. Board Member Knell was absent.

City of Casper – Cathey, Freel, Sutherland, Andrew Beamer, Bruce Martin, Tom Edwards, Clint Conner, Janette Brown

Natrona County – Bertoglio

Salt Creek Joint Powers Board – King

Wardwell Water & Sewer District – Sabrosky

Pioneer Water & Sewer District – Waters

Poison Spider Improvement & Service District –

Wyoming Water Development Office -

Sandy Lakes Estates – Tim Mischel

Lakeview Improvement & Service District -

33 Mile Road Improvement & Service District –

Mile-Hi Improvement and Service District –

Central Wyoming Groundwater Guardian Team (CWGG) –

Others — Charlie Chapin – Williams, Porter, Day & Neville, P.C.

The Board meeting was called to order at 11:30 a.m.

1. There were no Announcements.
2. Chairman King asked for a motion to approve the minutes from the April 19, 2022 Regular meeting. A motion was made by Secretary Waters and seconded by Treasurer

Freel to approve the minutes from the April 19, 2022 Regular meeting. Motion put and carried with Board Member Cathey abstaining from the vote.

3. Mr. Martin informed the Board that three additional vouchers were added to the voucher listing that was sent out in the agenda packet. Mr. Martin stated that voucher 8461 for Norco, Inc. in the amount of \$2,157.06 for a Ladder Gate for the Alternate Backwash Tank; voucher 8462 for Modern Electric in the amount of \$17,192.00 for Surface Water Valve Actuator Wiring; and voucher 8463 for Salt Creek Welding, Inc. in the amount of \$3,076.86 for Actiflo Scraper Arm Welding Repairs were all added to the voucher listing. Mr. Martin stated that the vouchers are in good order and recommended approval.

Chairman King asked for a motion to approve the May 2022 vouchers. A motion was made by Vice-Chairman Bertoglio and seconded by Secretary Waters to approve the May 2022 voucher listing to include voucher numbers 8447 through 8463 in the amount of \$667,198.27. Motion put and carried.

4. Mr. Martin asked the Board to reference the Gallons Produced table in the agenda packet. Mr. Martin stated that production for April 2022 was 151 MG, which is 18 MG less than the five-year average. Mr. Martin stated that usually around the end of April production increases, but there was unusually higher precipitation at the end of April. Mr. Martin stated that the year to date production total is 2.8 BG, which is 109 MG less than the five-year average. Mr. Martin stated that this is due to the water conservation efforts that took place last summer.

Mr. Martin asked the Board to reference page 1 of the Financial Report. Mr. Martin stated that the WyoStar I and II accounts are not seeing much interest yet due to the timing of the statements. Mr. Martin stated that the WyoStar and WyoStar 2 line items should show the interest earned next month.

Mr. Martin asked the Board to reference page 2 of the Financial Report. Mr. Martin stated that Water Utility Charges is \$5,992,428, which is \$189,134 less than the same time last year. Mr. Martin stated that this is due to decreased water sales.

Mr. Martin stated that Reimbursable Contract Expense is \$2,521,870, which is \$1,034 more than the previous year. Mr. Martin stated that this is due to timing of chemical purchases and is right where expected.

Mr. Martin offered to answer any questions the Board may have on the Financial Report.

Chairman King asked for a motion to approve the April 2022 Financial Report as presented. A motion was made by Board Member Cathey and seconded by Treasurer Freel to approve the April 2022 Financial Report as presented. Motion put and carried.

5. Chairman King turned the time over to Mr. Edwards for the WTP Operations Update.

Mr. Edwards stated that the Surface Water Plant was started on Friday, putting out approximately 5 MGD to keep up with demand. Mr. Edwards stated that all the wells are running, with the exception of Casper Well 12 and Caisson 2, and are producing

approximately 5MGD, for a total production of approximately 10 MGD.

Mr. Edwards stated that the new scraper arms have been installed on Actiflo.

Mr. Edwards stated that staff has been out greasing all the well pumps to get ready for the summer season.

Mr. Edwards stated that the Surface Water Ammonia pumps were repaired.

Mr. Edwards stated that repairs were made to a couple of turbidimeters.

Mr. Edwards stated that HOA came and worked on the SCADA system with the new Instrumentation Technician. Mr. Edwards stated that Matt Burgardt was promoted from Plant Mechanic to Instrumentation Technician.

Mr. Edwards stated Pope Construction is still working on the Hoist Project which should be completed next week.

Mr. Edwards stated that a new Plant Mechanic was hired from Distribution staff and will start next Monday.

Mr. Edwards stated that the open WTP Operator position has been advertised.

Chairman King turned the time over to Mr. Conner for the Transmission System Update.

Mr. Conner stated that staff has been spraying the weeds at the tank and booster sites for the last couple of weeks.

Mr. Conner stated that staff has begun de-winterizing the pump stations this week.

Mr. Conner stated that there have been some issues with overloads with Pioneer Booster Pump #2. Mr. Conner stated that staff is troubleshooting the issue.

Mr. Conner stated that the fence at the Wardwell tank north of town had to be repaired. Mr. Conner stated that there are bulls in the field next to it and they like to rub themselves on the fence. Mr. Conner stated that the fence is going to be shortened up a bit and large rocks placed outside of it to make a barrier from the bulls.

Mr. Conner stated that the Lock-Out Tag-Out for Salt Creek Booster has been completed. Mr. Conner stated that some devices had to be built to lock-out some of the equipment in the booster. Mr. Conner stated that staff is finalizing standard operating procedures for the boosters.

Mr. Conner stated that Distribution staff assisted WTP staff this morning in pulling Well 12 pump.

Mr. Conner stated that a shutoff will be done on Salt Creek Highway in the next week or two for Treto Construction to replace the waterline on Blair Lane in Wardwell.

Mr. Conner stated that if it stays dry in the next month or so, staff will haul the Actiflo sludge to the Balefill.

Chairman King asked for clarification on the Salt Creek Booster. Mr. Conner stated that lock-out devices had to be made because OSHA requires specific lock-out procedures for each piece of equipment. Mr. Conner stated that staff is going through all the RWS and City boosters and creating lock-out procedures. Chairman King asked if there was anything wrong with the booster. Mr. Conner stated that there is not anything wrong, it is just how the booster was designed and how the valves are, a device had to be built to go over the isolation valves.

6. There was no Public Comment.

7. In Old Business:

a. Ms. Brown handed out the Financial Disclosure letters to Board Members Cathey and Sabrosky and explained the letters to them.

Both letters were signed during open session.

b. There was no Other Old Business.

8. In New Business:

a. Mr. Martin stated that the Board reviewed the Preliminary FY23 budget last month, and this month the FY23 Wholesale Water Rate will be reviewed and discussed.

Mr. Martin stated that the RWS Wholesale Water Rate Model is intended to show fund performance and guide wholesale water rate setting for FY23. Mr. Martin stated that the Board sets and approves the wholesale water rate each June to go into effect July 1 of each year. Mr. Martin stated that the FY23 Operations budget is 10% higher than the FY22 Operations budget. Mr. Martin stated that the increases are attributable to increases in personnel costs, a significant increase in chemical costs, natural gas costs, non-contract maintenance repair services, and in machinery repair supplies. Mr. Martin stated that the FY23 RWS Agency budget is 7.2% greater than the FY22 Agency budget.

Assumptions made in the development of the wholesale water rate model is as follows:

- 1) Starting fund balance information obtained from the FY21 audit.
- 2) The model assumes a 6% rate increase effective July 1, 2022.
- 3) The model assumes 0.5% rate of growth in the RWS over the next five years. This is the amount recommended in the WTP Facilities Plan.

- 4) The model assumes a 6% rate of inflation.
- 5) The model uses a five-year rolling average for projected water production. Annual water production varies based on climatic conditions and any required watering restrictions.
- 6) The recommended minimum RWS fund reserves are calculated in accordance with the RWS Fund Reserves Policy as adopted by the Board in February 2021. That policy recommends the reserves be the sum of: a) Operating Reserves – 90 days of budgeted operating expense as calculated from most recent Board approved annual budget; b) Debt Service Reserves – the greater of one-year annual principal payments or as mandated through negotiated contractual agreements and/or terms of debt issuance agreements; and c) Capital Reserves – one-year annual depreciation expense as taken from most recent annual audit.
- 7) Rates developed by these models include rate adjustments needed for new and replacement capital facilities above that obtained from the system investment charges, reserves, grants and loans. The rate models are driven by new and replacement capital projects more than operational expenditures. The models use a Ten-Year Capital Improvement Plan (CIP) with assumed expenses and revenues for new and replacement capital projects. The capital items on the CIP represent the best projections of needed improvements and/or studies. The projects and amounts are subject to change as more detailed information becomes available. New and replacement capital improvements after four to five years also tend to be uncertain due to future regulatory requirements, system growth, future water supply needs, and available financing, etc.
- 8) The model assumes that grant/loan funding will be secured in FY25 for the Disinfection Upgrade Project.

The results for the model presented are as follows:

- Wholesale water rate increase from \$2.13/1,000 gallons to \$2.26/1,000 gallons.
- FY23 minimum required reserve is \$5.21 M.
- FY23 target fund balance is \$5.87 M.
- FY23 projected fund balance is \$5.82 M.

It needs to be emphasized that the assumptions and budget information used for the wholesale water rate models are suitable for one year only. The assumptions and budget information will have to be changed and/or adjusted for next year's wholesale water rate models incorporating the best information available at that time.

Mr. Martin asked the Board to reference the water rate model on the screen. Mr. Martin stated that the black line is the required minimum Reserve Fund amount; the green line is 10% above the minimum amount as a buffer; and the blue line is

the Reserve Fund balance. Mr. Martin stated that the Board can change the inflation and growth percentages in the model. Mr. Martin stated that inflation has grown to 8% recently.

Mr. Martin showed the Board the effect on the Reserve Fund if there is no rate increase for FY23, the Reserves drop below the minimum required amount.

Mr. Martin put the rate increase back to 6% and explained that the drop off in minimum reserves is due to the payoff of the City of Casper loan in FY24. Mr. Martin stated that the wholesale rate is reviewed every year.

Mr. Martin stated that he can show the Board how the model reacts for different rate increases.

Mr. Martin stated that the inflation rate is over 8%, but the model has a 6% increase per year for inflation.

Mr. Martin stated that with a 6% increase, the wholesale water rate would increase from \$2.13/1,000 gallons to \$2.26/1,000 gallons.

Secretary Waters asked for Mr. Martin to show a 5% rate increase for FY23 in the model. Mr. Martin changed the model to a 5% increase, and informed the Board that the balance dips below the buffer by the end of FY23 and drops more in the out years.

Board Member Cathey asked if the UV Project cost and loan repayment is included in the rate model. Mr. Martin stated that it is included in the model. Mr. Martin stated that the Board could use ARPA funding, but the draw requests on the funding have to be completed by 2026, so it may make sense to move the project ahead a bit.

Vice-Chairman Bertoglio asked if it is anticipated to use ARPA funding for the entire amount for the UV Project. Mr. Martin stated that right now it is looking like the maximum ARPA funding will be \$7.5 M in grant funding. Mr. Martin stated that it is anticipated that this project will be \$16 M. Mr. Martin stated that the Board would have to match the grant funding. Mr. Martin stated that it is better than going after a \$16 M SRF Loan. Mr. Martin stated that he thinks it would be worth it to pursue the ARPA funding. Mr. Martin stated that it would move the project up a couple of years on the timeline if the Board is successful in getting the funding.

Vice-Chairman Bertoglio stated that goes back to when he was asking about phasing of the project at the last meeting.

Chairman King asked what the rate changed to with the 5% increase. Mr. Martin stated that the rate changes to \$2.24/1,000 gallons with a 5% increase. Mr. Martin stated that the lower the rate is in FY23, the higher it will be in the out years. Mr. Martin stated that he agrees with trying to smooth out the rate so there is a

consistent rate increase each year. Mr. Martin stated that one concern he has is the 6% rate of inflation, when it is already over 8%.

Vice-Chairman Bertoglio asked if the anticipated price increases are built in the model. Mr. Martin stated that they are.

Chairman King asked for a 7% increase to be shown in the rate model for FY23, and 1% for the out years. Mr. Martin stated that the last year shows that it will dip below the buffer. Mr. Martin stated that the rate would be \$2.28/1,000 gallons.

Board Member Sutherland asked Mr. Martin to show a 4% increase for each year. Board Member Sutherland stated that she has a problem with the black and the green line in the model. Board Member Sutherland stated that she does not understand the purpose of the green line as a reference point, and asked if it is worth having the buffer as long as reserves stay above the minimum reserve line. Mr. Martin stated that the green line just shows the Board that they are getting close to minimum reserves and they need to be cautious. Mr. Martin stated that one thought was that if the green line wasn't there, the Board would have a tendency to operate closer to the minimum reserve and have more of a chance of dipping into the reserves. Mr. Martin stated that with the 4% rate increase, it does show that the Board would be operating over the minimum reserves.

Secretary Waters asked Mr. Martin to put 6% in FY23, and 2% for the out years. Mr. Martin put in the requested figures and stated that the lower the rate increase for FY23, the higher the rate increase will need to be for the out years.

Vice-Chairman Bertoglio stated that the rate model on the expense side has all the expected increases, and asked if 6% is added on top of that in the out years. Mr. Martin stated that was correct, the 6% rate of inflation carries out over every year. Vice-Chairman Bertoglio asked if Mr. Martin anticipated any of the increased costs going down. Mr. Martin stated that he does not anticipate any costs going down; prices just keep climbing. Mr. Martin stated that he doesn't see the costs going down unless production from the wellfield is increased, and less chemicals are used for the Surface Water Plant.

Board Member Cathey stated that he believes the report stated that there should be a reduction in chemicals when the UV system is installed. Mr. Martin stated that with the addition of UV, less Ozone will be used, so there will be a little bit of savings there.

Vice-Chairman Bertoglio stated that ideally, the Board wants to be on the green line, and asked if that was correct. Mr. Martin stated that it would be ideal to track with the green line as it keeps reserves above the minimum and gives a buffer.

Vice-Chairman Bertoglio stated that he likes 5% for FY23 as it gets it pretty close to the buffer, and anything with the out years still has plenty of play in it.

Secretary Waters agreed that 5% for FY23 is right, and the out years can be figured out then.

Chairman King stated that 5% or 6% would do well.

Vice-Chairman Bertoglio asked if the Board is picking the rate right now. Mr. Martin stated that he would just like good direction from the Board as to what they would like brought back for approval at the June meeting. Mr. Martin stated that the budget will have to be adjusted depending on what direction the Board gives.

Secretary Waters stated that the Board doesn't really know what the prices will be for FY23-24, or where inflation will end up. Secretary Waters stated that he is hopeful that costs will start trending down.

Board Member Sabrosky asked if there is a really good year and the reserves increase dramatically, will the Board look at doing a rate reduction. Mr. Martin stated that could be considered, but he is not advocating for it.

Board Member Sabrosky asked Mr. Martin to change the rate model to 4% in FY23, and 0% in the out years. Board Member Sabrosky stated that it pretty much follows the buffer line. Mr. Martin stated that one of the concerns that the Board tries to avoid is that if they do go a few years with no rate increase, they will end up with a high rate increase, over 10%. Board Member Sabrosky asked if the rate that will be approved will just be for next year, and the rates for the out years is just a projection. Mr. Martin stated that was correct. Vice-Chairman Bertoglio stated that the City of Casper did no increase for a couple of years back in the 1990's and ended up having to do an increase of 34%.

Board Member Cathey stated that Mr. Martin told the Board that he was hoping the Board would be able to get \$7.5 M from ARPA for the UV System Project. Mr. Martin stated that would be grant funding. Board Member Cathey stated that the Board would then need to come up with another \$8 M. Mr. Martin stated that the most likely option would be a SLIB loan. Board Member Cathey asked how much cash the Board would need to come up with for the funding. Mr. Martin stated that the Board could get a loan from SRF to cover all the matching funding for the grant, or the Board could get \$7.5 M in grant, \$6 M from SRF, and the rest from reserves. Board Member Cathey stated that he was wondering if the Board needed to build up extra reserves to cover an upcoming expense, but if it's possible to get funding to cover the whole project, then the Board would just need to worry about covering operations. Mr. Martin stated that if the Board wanted to build up reserves to cover an upcoming project they would need to have a higher rate increase over a few years. Mr. Martin stated that this was discussed with Ms. Johnson when the reserves weren't making much interest and it would make a big hit on the rates, and it was determined that it would be better to go out for funding. Mr. Martin stated that if there was a project the Board wanted to fund themselves, that is an option.

Mr. Mischel from Sandy Lake Water asked what the difference is in dollar value between the reserve minimum and the buffer. Board Member Cathey stated that it is approximately \$750,000. Mr. Mischel stated that is a pretty minimum buffer.

Board Member Sutherland asked Mr. Martin to put 4% back in the rate model. Board Member Sutherland stated that she feels that if there is a buffer there for a reason, she is not sure that it's bad to go slightly below the buffer, but still be in the buffer zone. Board Member Sutherland stated that she feels that a 4% increase would be fine if it helps even out increases over time.

Secretary Waters stated that with the price increases that are going on right now, it makes him nervous to go below minimum reserves with not knowing where things are going to end up. Board Member Sutherland stated that a 4% increase wouldn't go below the minimum reserve, just dip down into the buffer zone.

Board Member Sabrosky asked what the average residential water bill amount is for Casper. Mr. Martin stated that he thinks it is around \$40 a month for just water, but every entity is different, and the RWS wholesale water rate is passed on to all the entities. Board Member Sabrosky stated that then it will be about another \$2 on the resident's bill. Mr. Martin stated that is just the RWS increase as each entity has their own cost increase that is added. Board Member Sabrosky stated that he agrees with Board Member Sutherland with the 4% increase because people are getting hit with increases from everywhere.

Mr. Martin asked what the Board would like prepared for next month.

Treasurer Freel asked what staff recommended for a rate increase. Mr. Martin stated that staff recommends a 6% rate increase. Chairman King stated that he recommends a 6% rate increase as well. Secretary Waters stated that he would be comfortable with a 5% or 6% rate increase. Board Member Cathey stated that with all the uncertainty he doesn't want reserves to go below the buffer because inflation continues to increase, and when there is only a \$750,000 buffer, it doesn't take much to use it up. Board Member Cathey stated that he would agree with the compromise of a 5% rate increase, which is between the 4% and 6% increase. Mr. Martin stated that the uncertainty of cost increases is what is most concerning to staff.

Secretary Waters stated that he is usually the one that roots for the low income and fixed income residents, but the inflation increases have him concerned.

It was the consensus of the Board to move forward with a 5% rate increase to be considered at the June 2022 meeting.

- b. Mr. Martin stated that a letter has been prepared to Wyoming DEQ for the Chairman's signature. Mr. Martin stated that RWS has a discharge permit with DEQ for over at the Raw Water Building. Mr. Martin stated that when the Surface Water and Groundwater are running, discharge goes into the lagoons, and is then pumped back to Raw Water. Mr. Martin stated that when the Surface

Water Plant is running, the discharged water is recycled and treated through the Surface Water Plant. Mr. Martin stated that in the off months when the Surface Water Plant is not operating, the water can't be recycled to be treated. Mr. Martin stated that if something should happen, such as a high turbidity event, the water cannot be sent out to the system, and it must be sent to the lagoons and then is discharged into the river.

Mr. Martin stated that this permit is renewed every five years. Mr. Martin stated that last time the permit was renewed, a change was made in the screen wash water which required a change to the permit. Mr. Martin stated that during that communication the fact that water could be discharged in the off months somehow fell through the cracks. Mr. Martin stated that the permit does not include discharging in the off season when the Surface Water Plant is not operating. Mr. Martin stated that he and Mr. Edwards have been reviewing this and want to make sure that the discharge is covered by the permit with DEQ. Mr. Martin stated that the letter is requesting DEQ include an emergency discharge so if something happens during the off months when the Surface Water Plant is not running, and Groundwater has to be diverted to the lagoons and back to the river discharge that it is covered in the permit. Mr. Martin that the letter is requesting that emergency discharge is included in the discharge permit.

Board Member Sabrosky asked if there is a fee associated with the permit and discharge. Mr. Martin stated that there is not a fee associated with the permit or discharge.

Vice-Chairman Bertoglio asked when this happens, is the water that is discharged raw water, or does it have chemicals in it. Mr. Martin stated that there is a possibility that it could have chemicals in it. Secretary Waters stated that if it goes through the water plant, it could have a residual. Mr. Martin stated that the Actiflo lagoon has residual ferric in it. Mr. Martin stated that how this is operated, is at the end of the summer season when the Surface Water Plant is shut down, the lagoons will be drained down to empty, and then there should be enough room to hold the process water until the next season. Mr. Martin stated that in the case of a high turbidity event, or off spec water that can't be put into the system, it has to go somewhere.

A motion was made by Secretary Waters and seconded by Treasurer Freel to authorize the Chairman to sign the letter to DEQ and send it to them. Motion put and carried.

- c. In Other New Business, Mr. Martin stated that Budget Reallocation No. 2022-05 in the amount of \$33,000 is to move funds that were budgeted for a cooling water pump for the Ozone system to purchase a mag meter replacement for the Decant Pump Station. Mr. Martin stated that since the Ozone system will be replaced, a spare pump is not needed, and the Decant Pump Station mag meter has failed. Mr. Martin stated that this is capital funding that has been approved by the Board, and is just being reallocated from one project to another. Mr. Martin stated that this reallocation is to satisfy auditing and State reporting requirements.

A motion was made by Secretary Waters and seconded by Board Member Sutherland to approve Budget Reallocation No. 2022-05 in the amount of \$33,000. Motion put and carried.

9. A motion was made by Secretary Waters and seconded by Board Member Sutherland to move into Executive Session at 12:23 p.m. Motion put and carried.

A motion was made by Vice-Chairman Bertoglio and seconded by Secretary Waters to adjourn Executive Session and move back into Regular Session at 12:37 p.m. Motion put and carried.

Chairman King called the Regular Session to order at 12:37 p.m.

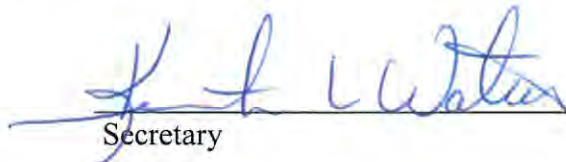
A motion was made by Board Member Cathey and seconded by Vice-Chairman Bertoglio as follows: I hereby move this Board ratify and reaffirm the authority granted the Board's counsel, Charles S. Chapin, at the board meeting conducted March 23, 2021, to undertake any and all actions he deems appropriate, including the filing and prosecution of litigation to conclusion, which includes all actions taken during the litigation, to challenge the imposition by the City of Mills of a franchise tax/fee upon the Central Wyoming Regional Water System, pertaining to the insitu water lines located under property located within the City. Further, this motion shall act as a direct response to the City of Mills' argument that the lawsuit initiated by Central Wyoming Regional Water has not been properly approved in a public meeting, and to effectuate a cure or remedy for the stated allegation, pursuant to Wyoming law. Motion put and carried with Board Members Sabrosky and Sutherland abstaining from the vote.

10. In the Chairman's Report, Chairman King stated that the next regular meeting would be held on June 21, 2022.

A motion was made by Board Member Cathey and seconded by Vice-Chairman Bertoglio to adjourn the meeting at 12:41 p.m. Motion put and carried.



Chairman



Secretary

**PLANNING AND ZONING MEETING
THURSDAY APRIL 21, 2022
CITY COUNCIL CHAMBERS**

These minutes are a summary of the meeting. For full details view online at www.casperwy.gov on the Meetings and Agendas web page. The Planning and Zoning Commission held a meeting at 6:00 p.m., on Thursday April 21, 2022, in the Council Chambers, City Hall, 200 North David Street, Casper, Wyoming.

Members Present: Maribeth Plocek
 Terry Wingerter
 Carol Johnson
 Ken Bates
 Mike McIntosh
 Joe Hutchison

Absent Members: Vickery Fales-Hall
 Bruce Knell, Council Liaison
 Liz Becher, Community Development Director

Others present: Craig Collins, City Planner
 Kristie Turner, Administrative Assistant III
 Wallace Trembath, Deputy City Attorney

I. MINUTES OF THE PREVIOUS MEETING

Chairperson Bates asked if there were additions or corrections to the minutes of the March 17, 2022, Planning & Zoning Commission meeting.

Chairperson Bates called for a motion to approve the minutes of the March 17, 2022, Planning & Zoning Commission meeting.

Ms. Johnson made a motion to approve the minutes of the March 17, 2022, meeting. The motion was seconded by Mr. Wingerter

All those present voted aye. Motion carried.

II. PUBLIC HEARINGS

Our first case this evening:

SUB-168-2022 – A vacation and replat of Tract A, Kensington Heights Addition No. 4 to create the Kensington Heights Addition No. 5 (located south of Centennial Village Drive and east of Wyoming Boulevard). Applicant: Kensington Heights Development, LLC.

Craig Collins, City Planner presented the staff report and entered 6 exhibits into the record for this case.

Chairperson Bates opened the public hearing and asked for the person representing the case to come forward and explain the application.

Jason Lewis, 421 S. Center Street, spoke as representative for this case.

Chairperson Bates asked if there was anyone in the audience wishing to speak in favor of or opposition to this case?

There being no others to speak, Chairperson Bates closed the public hearing and entertained a motion to approve, deny or table SUB-168-2022 regarding the vacation and replat.

Mr. Wingerter made a motion to approve case SUB-168-2022 with the two (2) conditions listed in the staff report. The motion was seconded by Ms. Johnson

All those present voted aye. Motion carried

Our second case this evening:

SUB-166-2022 & ZOC-167-2022 – a vacation and replat of Lots 7-13, 27-29, and Portions of Lots 6, 14 and 26, Sunrise Hills No. 3 Addition, and a Portion of Tract C, Sunrise Hills No. 12 Addition, to create the Harmony Hills Addition No. 4 (located east of Poplar Street and south of Yesness Court). Additionally, the proposal involves a requested zone change of the proposed Harmony Hills Addition No. 4 from C-2 (General Business) to R-2 (One Unit Residential). Applicant: High Plains Investments, LLC.

Craig Collins, City Planner presented the staff report and entered 7 exhibits into the record for this case.

Chairperson Bates opened the public hearing and asked for the person representing the case to come forward and explain the application.

Jason Lewis, 421 S. Center Street, spoke as representative for this case.

Chairperson Bates asked if there was anyone in the audience wishing to speak in favor of or opposition to this case?

There being no others to speak, Chairperson Bates closed the public hearing and entertained a motion to approve, deny or table SUB-166-2022 regarding the vacation and replat.

Ms. Johnson made a motion to approve case SUB-166-2022 with the three (3) conditions listed in the staff report with the third condition amended by staff on the record. The motion was seconded by Mr. Wingerter

All those present voted aye. Motion carried

Chairperson Bates entertained a motion to approve, deny or table ZOC-167-2022 regarding the zoning.

Ms. Plocek made a motion to approve case ZOC-167-2022. The motion was seconded by Ms. Johnson

All those present voted aye. Motion carried

III. SPECIAL ISSUES:

There were none.

IV. COMMUNICATIONS:

A. Commission:

There were none.

B. Community Development Director:

There were none.

C. Council Liaison:

There were none.

D. OYD and Historic Preservation Commission Liaisons:

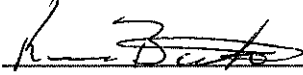
There were none.

E. Other Communications:

Bart Rea addressed the Commission about an annexation from 2020. Mr. Trembath stated that the Commission was not the forum for Mr. Rea's questions and the matter should be addressed through another avenue.

V. ADJOURNMENT:

Chairperson Bates adjourned the meeting at 6:30pm.



Chairperson



Secretary

**PLANNING AND ZONING MEETING
THURSDAY MAY 19, 2022
CITY COUNCIL CHAMBERS**

These minutes are a summary of the meeting. For full details view online at www.casperwy.gov on the Meetings and Agendas web page. The Planning and Zoning Commission held a meeting at 6:00 p.m., on Thursday May 19, 2022, in the Council Chambers, City Hall, 200 North David Street, Casper, Wyoming.

Members Present: Maribeth Plocek
 Terry Wingerter
 Carol Johnson
 Mike McIntosh
 Joe Hutchison
 Vickery Fales-Hall

Absent Members: Ken Bates
 Bruce Knell, Council Liaison
 Liz Becher, Community Development Director

Others present: Craig Collins, City Planner
 Kristie Turner, Administrative Assistant III
 Wallace Trembath, Deputy City Attorney

I. MINUTES OF THE PREVIOUS MEETING

Vice-Chairperson Johnson asked if there were additions or corrections to the minutes of the April 21, 2022, Planning & Zoning Commission meeting.

Vice-Chairperson Johnson called for a motion to approve the minutes of the April 21, 2022, Planning & Zoning Commission meeting.

Mr. McIntosh made a motion to approve the minutes of the April 21, 2022, meeting. The motion was seconded by Mr. Wingerter.

All those present voted aye. Motion carried.

II. PUBLIC HEARINGS

Our first case this evening:

SUB-177-2022 – A vacation and replat of Lot 1, The Plaza Addition No. 2, to create The Plaza Addition No. 3, (Sunrise Shopping Center Property). Applicant: Casper Sunrise LLC.

Vice-Chairperson Johnson stated that a public hearing would not be open for this case as the applicant has requested that the case be continued to a date certain of June 16, 2022.

Vice-Chairperson Johnson entertained a motion to continue SUB-168-2022 regarding the vacation and replat to a date certain of June 16, 2022.

Ms. Plocek made a motion to continue case SUB-168-2022 to a date certain of June 16, 2022. The motion was seconded by Mr. McIntosh.

All those present voted aye. Motion carried

Our second case this evening:

SUB-178-2022 & ZOC-179-2022– A vacation and replat of Lots 7-15 and Nicklaus Drive, Eagle Valley Addition, and Lots 1 & 2, Ihli Addition, to create Eagle Valley Addition No. 2, located south of Palmer Drive and east of Casper Mountain Road. A zone change of proposed Lots 9-10, Eagle Valley Addition No. 2 from R-2 (One Unit Residential) to C-2 (General Business) has also been requested. Applicants: Benjamin & Michal Hansuld.

Craig Collins, City Planner presented the staff report and entered 7 exhibits into the record for this case.

Vice-Chairperson Johnson opened the public hearing and asked for the person representing the case to come forward and explain the application.

Ben Hansuld, 128 E 27th St., spoke as representative for this case.

Vice-Chairperson Johnson asked if there was anyone in the audience wishing to speak in favor of or opposition to this case?

There being no others to speak, Vice-Chairperson Johnson closed the public hearing and entertained a motion to approve, deny or table SUB-178-2022 regarding the vacation and replat.

Mr. Wingerter made a motion to approve case SUB-178-2022. The motion was seconded by Ms. Fales-Hall

All those present voted aye. Motion carried

Vice-Chairperson Johnson entertained a motion to approve, deny or table ZOC-179-2022 regarding the zoning.

Mr. Hutchison made a motion to approve case ZOC-179-2022. The motion was seconded by Mr. Wingerter

All those present voted aye. Motion carried

Our third case this evening:

SUB-180-2022 – a vacation and replat of Wolf Creek Nine Addition, Tract A and Lots 8-37 as the Greystone At Wolf Creek Subdivision, located north of West 38th Street and west of Aspen Place. Applicant: B1 Properties, LLC.

Craig Collins, City Planner presented the staff report and entered 7 exhibits into the record for this case.

Vice-Chairperson Johnson opened the public hearing and asked for the person representing the case to come forward and explain the application.

Randy Hall, 550 N Poplar, spoke as representative for this case.

Vice-Chairperson Johnson asked if there was anyone in the audience wishing to speak in favor of or opposition to this case?

Shawn Gustafson, 111 W 2nd St., spoke in favor of the case

There being no others to speak, Vice-Chairperson Johnson closed the public hearing and entertained a motion to approve, deny or table SUB-180-2022 regarding the vacation and replat.

Mr. Wingerter made a motion to approve case SUB-180-2022. The motion was seconded by Ms. Fales-Hall

All those present voted aye. Motion carried

III. SPECIAL ISSUES:

There were none.

IV. COMMUNICATIONS:

A. Commission:

There were none.

B. Community Development Director:

There were none.

C. Council Liaison:

There were none.

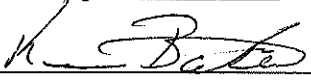
D. OYD and Historic Preservation Commission Liaisons:

There were none.

E. Other Communications:

V. **ADJOURNMENT:**

Vice-Chairperson Johnson adjourned the meeting at 6:21 pm.



Chairperson



Secretary

**201 MANAGEMENT OVERSIGHT COMMITTEE
MEETING AGENDA**

**Sam H. Hobbs Regional Wastewater Plant
Thursday, June 15, 2022
9:00 a.m.**

AGENDA:

- * 1. Consider Minutes of the June 10, 2021 Meeting
- * 2. Regional Wastewater System 2021-2022 Cost Schedule – July 2021 – March 2022
- * 3. 201 RWWS Flow Measurement Update
- * 4. Discuss Proposed FY 22-23 Regional Wastewater Budget
 - a. 201 RWWS Budget
 - b. Method of Allocation of Regional Costs
- 5. WWTP Operations Update
- 6. Project Updates (Not covered in FY23 Budget)
 - a. WWTP Emergency Power Project – Completed
 - b. NPSS Interceptor Project – Awarded
 - c. Boiler Installation - Awarded
- 7. Adjournment

**201 MANAGEMENT OVERSIGHT COMMITTEE
MEETING MINUTES**

REPRESENTATIVES:

City of Casper: Liz Becher – Secretary – Member, City of Casper P & CD
Bruce Martin – Member, City of Casper Public Utilities
Andrew Beamer – Public Services Director
Krista Johnston – Wastewater Collection/Stormwater Manager
Randy Ogden – Industrial Pretreatment Supervisor
Janette Brown – Administrative Technician

Evansville: Paul Hanson, Member

Mills:

Natrona County: Mike Haigler – Member

Wardwell: Larry Keffer – Member

Bar Nunn: Ray Catellier – Vice Chairman – Member

Others: Charlie Chapin – Legal Council

ABSENT: Mike Coleman – Chairman – Member

TIME, DATE: 10:00 a.m., June 10, 2021
Sam Hobbs Regional Wastewater Treatment Plant

AGENDA:

- * 1. Consider minutes of the June 11, 2020 meeting
- * 2. Regional Wastewater System 2020-2021 Cost Schedule – July 2020 – March 2021
- * 3. 201 RWWS Flow Measurement Update
- * 4. Discuss Proposed FY21-22 Regional Wastewater Budget
 - a. 201 RWWS Budget
 - b. Method of Allocation of Regional Costs
 - c. New and Replacement Capital Improvement Projects
- 5. WWTP Operations Update
- 6. Update of Projects (Not covered in FY21 Budget)
 - a. WWTP Emergency Power Project – Under Construction
 - b. MCC Replacement Project – Designed – On Hold
 - c. Secondary Rehabilitation Project – Under Construction

201 MANAGEMENT OVERSIGHT COMMITTEE
MEETING MINUTES

d. NPSS Interceptor Project – Under Design

7. Adjournment

Vice Chairman Catellier called the meeting to order at 9:02 a.m.

1. Vice Chairman Catellier asked for a motion to approve the minutes from the June 11, 2020 meeting. A motion was made by Committee Member Haigler and seconded by Committee Member Keffer to approve the minutes of the June 11, 2020 meeting. Motion passed.
2. Mr. Martin asked the Committee to reference the 2020-2021 Cost Schedule as of March 31, 2021. Mr. Martin stated that the Cost Schedule shows the actual budget spent for the first three quarters of the fiscal year based on the “Interagency Agreement.” Mr. Martin stated that since the 4th Quarter is not over yet, estimated expense totals are shown. Mr. Martin stated that the estimate for the fiscal year is \$5,280,362.11.
3. Mr. Martin asked the Committee to reference the Five Year Flow Measurements. Mr. Martin stated that these are the percentages by month for each entity. Mr. Martin stated that the 201 billing is based on the total flow. Mr. Martin stated that each meter station has an ultrasonic flow meter that is monitored continuously by the WWTP Operators. Mr. Martin stated that the flows are recorded daily and the meter is calibrated monthly. Mr. Martin stated that if anything doesn’t look right on the readings, the meter is checked.
4. Mr. Martin asked the Committee to reference the Budget Narrative for Fiscal Year 2022. Mr. Martin stated that staff has made serious efforts to minimize increases and institute decreases where possible in the FY22 WWTP Operations budget. Mr. Martin stated that due to these efforts, several minor operational line items are unchanged from FY21. Mr. Martin stated that there are overall increases to the operations budgets due to several projects previously classified as capital projects now being included in the operations budgets.

Mr. Martin stated that the WWTP Budget is driven by new and replacement capital projects much more than by operational expenditures.

Mr. Martin reviewed the Preliminary WWTP FY22 Budget:

Revenue

- a) Septic Tank/Commercial Sump Waste Charges - \$350,000 and \$90,000 – This represents status quo for Septic Tank Waste Charge revenue and a \$30,000 decrease for Sump Waste Charge revenue. These projections have been made based on FY21 budget actuals.

201 MANAGEMENT OVERSIGHT COMMITTEE

MEETING MINUTES

- b) Intergovernmental User Charges - \$6,623,237 – This represents an increase of \$681,428 from the FY21 Budget. These revenues are budgeted for wholesale sewer usage of the Regional Wastewater System in accordance to the cost accounting formula in the “Interagency Agreement.”

Personnel Services

- a) Personnel Costs - \$1,538,149 – This is an increase of \$79,181 from the FY2021 budget. The increase can be attributed to health insurance costs and an increased portion of the Public Services Director position. Additionally, a portion of the Public Utilities Manager and Administrative Technician salary now come directly out of this fund rather than through the Interdepartmental Charge.

Vice Chairman Catellier asked why the salaries were moved to this Fund. Mr. Martin stated that the move was made to clarify costs as they hit the Fund directly. Mr. Beamer stated that his salary will be allocated differently starting in FY22.

Materials and Supplies

- a) General Supplies and Materials - \$120,000 – This is a decrease of \$18,500 from the FY21 budget. The decrease was made in Other Structures and Supplies. General Supplies and Materials includes the following:
- \$ 3,000 – Office Supplies
 - \$ 5,000 – Misc. Supplies
 - \$10,000 – Safety Equipment and Supplies
 - \$ 8,500 – Lubricants
 - \$60,000 – Machinery Supplies
 - \$ 5,000 – Small Tools and Supplies
 - \$12,000 – Lab Supplies
 - \$16,500 – Other Structures/Building Supplies
- b) Postage and Printing - \$3,000 – This amount is unchanged from the FY2021 budget.
- c) Electricity - \$350,000 – This amount is unchanged from the FY2021 budget.
- d) Natural Gas - \$71,000 – This amount is unchanged from the FY2021 budget.
- e) Gas/Fuel - \$15,000 – This amount is unchanged from the FY2021 budget.
- f) Chemicals - \$348,000 – This amount is unchanged from the FY2021 budget.

201 MANAGEMENT OVERSIGHT COMMITTEE

MEETING MINUTES

- g) Lift Station Supplies - \$14,000 – This amount is unchanged from the FY2021 budget.
- h) Technology Supplies - \$7,500 – This amount is unchanged from the FY21 budget; however, this line has moved from capital to operations. Mr. Martin stated that this is for computer replacement purchases.
- i) Maintenance/Repair - \$145,000 – This is a new line in the operations budget. In the past, these items have been included in the capital budget. Included are:
 - \$50,000 – UV Disinfection Equipment
 - \$10,000 – Meter Station Components – upgrades to flow meter stations
 - \$75,000 – Plant Valves and Piping
 - \$10,000 – Lighting System Components – small annual expense purchases
- j) Clothing Allowance - \$1,200 – This amount is unchanged from FY21 and has moved from the Personnel line.

Contractual Services

- a) Professional Services - \$25,000 – This amount is unchanged from the FY2021 budget. This line is for instrumentation repair (PLC and SCADA).
- b) Investment Services - \$14,231 – This is a decrease of \$285 from the FY2021 budget.
- c) Maintenance Agreements - \$38,160 – This is an increase of \$17,000 from the FY2021 budget. The increase is from the addition of cleaning services for a couple of buildings at the WWTP. The line includes the following:
 - \$ 4,560 – CMMS Software
 - \$ 2,400 – Operations Data Tracking Software
 - \$ 1,000 – Laser Alignment Tool Calibration
 - \$ 1,000 – Fire Sprinkler System Inspection
 - \$ 1,200 – Fire Extinguisher Inspection/Exchange
 - \$ 3,000 – HVAC Service
 - \$ 3,500 – Crane Inspections
 - \$ 1,500 – Copier Maintenance/Lease
 - \$ 1,000 – Lab Equipment Certification
 - \$ 2,000 – Instrumentation – Contractual – Outside Contractor
 - \$17,000 – Professional Cleaning Services
- d) Other Contractual - \$149,500 – This amount is an increase of \$110,000 from the FY2021 budget. The increase is for digester cleaning to take place in FY22. Other Contractual contains the following:

201 MANAGEMENT OVERSIGHT COMMITTEE

MEETING MINUTES

- \$ 1,000 – Legal Services
 - \$ 30,000 – NCCD Funding Agreements
 - \$ 1,500 – Railroad Easements
 - \$ 4,000 – Other Misc. Contractual
 - \$ 3,000 – Public Outreach
 - \$110,000 – Digester Cleaning – two digesters cleaned every 5-7 years
- e) Interdepartmental Services - \$657,477 – FY2022 budget represents an increase of \$201,223 from the FY21 budget. This line item represents transfers to the General Fund for services such as Human Resources, Administrative Services (Billing & Collection), Information Technology, GIS Services, City Attorney Fees, Buildings & Grounds, Central Records, Central Garage, and City Administration Fees. Mr. Martin stated that this is the Fund share of work done and is based on a 3-year average and number of employees.

Vice Chairman Catellier asked why there is such a large increase. Mr. Martin stated that there is a difference in the way the fees are calculated as they are now based either on number of employees, or number of work orders for each Division.

- f) Laundry and Towel Service - \$8,000 – This amount is unchanged from the FY2021 budget.
- g) Testing - \$30,000 – This amount is unchanged from the FY2021 budget and is for DEQ/EPA lab testing requirements.

Other Costs

- a) Travel/Training - \$7,500 – This amount is unchanged from the FY2021 budget. This is for training to maintain certifications.
- b) Insurance and Bonds - \$39,841 – This amount is unchanged from the FY2021 budget.

Utility Expense

- a) Communication - \$28,800 – This amount is unchanged from the FY2021 budget.

Debt Service

- a) Principal Payment - \$729,751 – This reflects the Principal amounts for four CWSRF loans per the amortization schedules.

- CWSRF Loan #27 (2008 WWTP Imp.) - \$566,630
- CWSRF Loan #128 (Biosolids Turner) - \$ 13,737

201 MANAGEMENT OVERSIGHT COMMITTEE

MEETING MINUTES

- CWSRF Loan #127 (Phase I WWTP Imp) - \$ 90,802
 - CWSRF Loan #127S (Emergency Power Supply) - \$ 58,582
- b) Interest Expense - \$331,147 – This reflects the Interest expense for CWSRF loans per the amortization schedules.
- CWSRF Loan #27 (2008 WWTP Imp.) - \$106,915
 - CWSRF Loan #128 (Biosolids Turner) - \$ 0
 - CWSRF Loan #127 (Phase I WTP Imp) - \$122,278
 - CWSRF Loan #127S (Emergency Power Supply) - \$101,954

Capital Revenues

- a) System Development Charges – \$190,000 – This amount is unchanged from the FY2021 budget.

Capital – New

- a) None for FY2022.

Capital – Replacement

- a) Buildings – None for FY2022.
- b) Improvements Other Than Buildings – \$1,735,000 – This includes:
- Security – \$30,000 – Cameras, door security, etc. – includes cyber security
 - Lift Station Generator Replacement - \$90,000 – The existing emergency generators are 30+ years old and require replacement.
 - Primary Sludge Pump Replacement - \$15,000 – The three primary sludge pumps are utilized to pump primary sludge from the primary clarifiers to the gravity thickener. The existing piston pumps are 34 years old, are inefficient, and are requiring more frequent rebuilds. The pumps will be replaced with a different style of pump.
 - HVAC System Replacements - \$150,000 – This is to replace HVAC units on the dewatering building. The H₂S is very corrosive to the equipment.
 - Centrifuge Sludge Feed Pump Rebuild - \$10,000
 - Large Boiler Installation - \$1,400,000 – This project is re-budgeted from FY21 and is to add a large boiler in the digester control building. This project has been bid out twice, and bids have come back higher than anticipated. This project will be bid out again in July.
 - DAFT Pressure Tank Replacement - \$40,000 – This is to replace one DAFT pressure tank. The other tank will be replaced in FY2023.
- c) Intangibles – None this year.

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MEETING MINUTES

d) Light Equipment – \$161,000 – This is for the following:

- Unanticipated Equipment Replacements - \$125,000 – This is to replace critical equipment that fails unexpectedly during the year. This is an old Wastewater Treatment Plant where equipment will fail unexpectedly needing immediate replacement or renovation.
- Utility Cart Replacement - \$12,000 – There are five utility carts used at the WWTP. This is to replace one utility cart.
- Industrial Riding Mower - \$12,000 – Attachment for aerating the drying beds.
- Roll-off Box Replacement - \$12,000 – These roll-off boxes are used to haul sludge to the Landfill.

e) Heavy Equipment – None this year.

f) Technologies – \$25,000 – Sewage Lift Station Communication Upgrade. This project is to upgrade five lift stations to radio communication from phone lines. This will be a multi-year project.

Summary

The FY22 WWTP fund operations expenses are 17.7% above the FY21 budget. The majority of this increase is from moving typical capital expenditures into the operations budget. Additionally, a digester cleaning project is expected to take place in FY22.

Major capital projects for FY22 include the installation of a large boiler, HVAC unit replacement, and a lift station generator replacement. The FY22 capital WWTP Fund budget is significantly less than last year due to the NPSS project (\$8 M) being budgeted in FY21.

The total FY21 WWTP budget shows a surplus of approximately \$365,000.

On the horizon, in the next 10 – 15 years, major process changes may be necessary at the WWTP to accommodate Nutrient and Selenium removal due to regulatory action.

Mr. Martin reviewed the FY21 Budget Computation of 201 Regional Wastewater System Charges with the Committee.

Mr. Martin stated that calculations are based on the “Interagency Agreement” with the amounts to be allocated to the member entities.

Mr. Martin stated that the Debt Service stayed the same.

Mr. Martin stated that Direct Costs for Operation & Maintenance is \$3,466,655.

Mr. Martin stated that costs for Wastewater Collection is \$994,121.

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MEETING MINUTES**

Mr. Martin stated that Replacement Capital Expense increased \$100,000 over FY2021.

Mr. Martin stated that Sewer Administration costs are calculated per the “Interagency Agreement” and increased \$19,000 from FY2021.

Mr. Martin stated that there is a decrease of \$30,000 from FY2021 for Septage Receiving and Non-Hazardous Industrial Waste.

Mr. Martin stated that the Total 201 Charges to be Allocated in FY2022 is \$6,263,225. Mr. Martin stated that this is an increase of \$641 from last year.

Mr. Martin stated that the anticipated costs to each Agency for FY2021 are based on percentage of flows from January – December 2020 actual flows.

5. Mr. Martin turned the time over to Mr. Ogden for the WWTP Operations Update.

Mr. Ogden stated that the Secondary Treatment Project has been completed; there is some landscaping still to be completed.

Mr. Ogden stated that a new Operator was hired in April, and the WWTP is fully staffed.

Mr. Ogden stated that there was one violation for E-coli from the WWTP being offline. Mr. Ogden stated that this was the only violation for this year.

Mr. Ogden stated that the WWTP continues to meet the 85% BOD and TSS per the DEQ permit.

Mr. Ogden stated that Centrifuge #1 is down for repairs.

6. In Project Updates:

- a) Mr. Martin stated that the WWTP Emergency Power Project has been under construction for a while. Mr. Martin stated that there were several issues during startup. Mr. Martin stated that transformers were blown, and buildings were put on temporary power. Mr. Martin stated that a third party engineer was hired to determine who was at fault. Mr. Martin stated that it was determined to be a design flaw. Mr. Martin stated that they are working to get the project completed. Board Member Haigler asked who was the engineer for the project. Mr. Martin stated that Arcadis is the project engineer. Secretary Becher asked if the project is moving forward with Arcadis as the engineer. Mr. Martin stated that the project is moving forward with the third party engineer, and the findings from the third party engineer are being addressed.

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MEETING MINUTES

- b) Mr. Martin stated that the design of the MCC Replacement Project is completed, but the project is on hold at this time. Mr. Martin stated that there are Fire Code issues that increased the project to \$2 M. Mr. Martin stated that the MCC's are 30 years old, but there are higher priority projects that need to be done.
- c) Mr. Martin stated that the Secondary Rehabilitation Project is under construction. Mr. Martin stated that slide gates and actuators in the aeration basins have been installed. Mr. Martin stated that piping replacement has also been completed. Mr. Martin stated that this project had to be scaled back. Mr. Martin stated that the RAS piping still needs completed before the MCC's are replaced.
- d) Mr. Martin stated that the North Platte Sanitary Sewer Interceptor project is under design by Jacobs, who is working with CEPI. Mr. Martin stated that the project design is nearly done. Mr. Martin stated that this project entails lining 10,000 – 15,000 feet of the Interceptor. Mr. Martin stated that the last project estimate was \$14 M. Mr. Martin stated that this project will need to be broken out into smaller projects.
7. Secretary Becher asked if the projects from the budget in the minutes from the last meeting were all completed. Mr. Martin stated that most of the projects were completed, but some of the smaller still need finished. Mr. Martin gave an update on the following projects from FY21:
- Aeration Basin Air Piping Recoating – in design
 - Grit System No. 2 Rehabilitation – getting quotes – installation will be done in-house
 - RAS Room Piping Replacement – included in the next phase of the Secondary Treatment Project
 - Turblex Blower Service – working on a contract with the Manufacturer for service
 - Centrifuge #1 Rehabilitation – the centrifuge bowl was sent off for inspection and repair
 - Compost Aerator – wouldn't work with equipment – did not purchase and funds were moved to the UV project

A motion was made by Committee Member Haigler and seconded by Committee Member Keffer to adjourn the meeting at 9:45 a.m. Motion passed.

Secretary

**201 REGIONAL WASTEWATER SYSTEM
2020-21 COST SCHEDULE
(As of March 31, 2022 - 4th Quarter is Estimated)**

Identification of Cost Bases	FY 21-22 Budget	Actual 1st Quarter	Actual 2nd Quarter	Actual 3rd Quarter	Estimate 4th Quarter	Estimate FY 21-22 Final
Capital Recovery Cost						
Capital Recovery Costs						
North Platte Sewer						
Other Capital Requirements:						
Debt Service						
WWTP Improvements						
1) 2008 WWTP Imp.	\$673,545.00	\$168,386.25	\$168,386.25	\$168,386.25	\$168,386.25	\$673,545.00
2) WWTP - Phase I Imp.	\$257,352.00	\$64,338.00	\$64,338.00	\$64,338.00	\$64,338.00	\$257,352.00
Direct Costs for O & M						
Wastewater Plant:						
Personnel Services	\$1,538,149.00	\$404,678.21	\$360,858.47	\$383,740.34	\$383,092.00	\$1,532,369.02
Contractual Services	\$1,074,700.00	\$258,545.56	\$214,233.98	\$255,537.82	\$293,918.00	\$1,022,235.36
Materials and Supplies	\$853,806.00	\$126,304.14	\$89,351.23	\$147,038.96	\$191,432.00	\$554,126.33
LESS: Administrative Fee from Sewer Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Wastewater Collection	\$100,162.00	\$24,574.27	\$20,563.73	\$21,714.19	\$22,284.00	\$89,136.19
Replacement Capital Requirements	\$2,111,000.00	\$527,750.00	\$527,750.00	\$527,750.00	\$527,750.00	\$2,111,000.00
Management and Overhead of System	\$96,330.00	\$13,498.06	\$17,259.77	\$16,804.90	\$15,854.00	\$63,416.73
Administrative Services Billing	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
LESS:						
Septage Receiving Revenue	(\$440,000.00)	(\$121,311.48)	(\$83,685.16)	(\$85,336.83)	(\$96,777.00)	(\$387,110.47)
LESS:						
Industrial Pretreatment Program Revenues	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	<u>\$6,265,044.00</u>	<u>\$1,466,763.01</u>	<u>\$1,379,056.27</u>	<u>\$1,499,973.63</u>	<u>\$1,570,277.25</u>	<u>\$5,916,070.16</u>
Quarterly Budget	\$1,566,261.00					\$5,916,070.16

201 REGIONAL WASTEWATER SYSTEM
FIVE YEAR FLOW MEASUREMENTS
 April 2017 - March 2022

		Mills		Evansville		Brooks	Bar Nunn		Wardwell		Casper	
Apr	2017	13.3652	6.41%	8.6076	4.13%	Combined with Mills	4.7374	2.27%	1.9384	0.93%	174.6263	83.80%
May	2017	11.0629	5.00%	8.3636	3.78%	Combined with Mills	5.0226	2.27%	1.6854	0.76%	189.7225	85.78%
Jun	2017	10.5800	4.82%	8.5708	3.90%	Combined with Mills	4.7143	2.15%	1.8874	0.86%	189.2498	86.13%
Jul	2017	13.4170	5.79%	10.4836	4.53%	Combined with Mills	4.921	2.12%	1.5983	0.69%	195.9558	84.58%
Aug	2017	10.2043	4.80%	10.1485	4.77%	Combined with Mills	4.762	2.24%	2.4591	1.16%	179.7697	84.48%
Sep	2017	9.8700	4.97%	10.3767	5.22%	Combined with Mills	4.3807	2.20%	2.2069	1.11%	167.1556	84.12%
Oct	2017	12.9650	6.51%	8.9551	4.50%	Combined with Mills	4.533	2.28%	2.6311	1.32%	164.4268	82.59%
Nov	2017	12.6617	6.71%	7.4792	3.96%	Combined with Mills	4.2585	2.26%	2.5863	1.37%	156.9360	83.11%
Dec	2017	10.3579	5.37%	8.2087	4.25%	Combined with Mills	4.4216	2.29%	2.8203	1.46%	162.2805	84.11%
Jan	2018	12.5179	6.41%	9.0123	4.61%	Combined with Mills	4.6035	2.36%	3.0537	1.56%	161.7003	82.75%
Feb	2018	11.1029	6.27%	8.4534	4.77%	Combined with Mills	4.0874	2.31%	2.6578	1.50%	146.8142	82.87%
Mar	2018	13.6365	6.76%	9.1165	4.52%	Combined with Mills	4.3651	2.16%	2.4966	1.24%	167.6877	83.08%
Apr	2018	12.3976	6.56%	7.75	4.10%	Combined with Mills	4.1663	2.20%	2.2044	1.17%	157.6988	83.41%
May	2018	13.6191	6.17%	9.4093	4.27%	Combined with Mills	4.2995	1.95%	2.3748	1.08%	185.8936	84.26%
Jun	2018	13.0744	6.36%	9.0016	4.38%	Combined with Mills	4.0705	1.98%	2.3436	1.14%	172.5764	83.93%
Jul	2018	11.9510	5.43%	9.5599	4.34%	Combined with Mills	4.2262	1.92%	1.8370	0.83%	188.0404	85.39%
Aug	2018	9.5974	4.75%	8.4248	4.17%	Combined with Mills	4.5458	2.25%	1.6630	0.82%	172.4940	85.40%
Sep	2018	9.4550	4.95%	7.1385	3.74%	Combined with Mills	4.4855	2.35%	1.5840	0.83%	164.0098	85.81%
Oct	2018	9.2269	4.54%	6.4393	3.17%	Combined with Mills	4.4076	2.17%	2.4856	1.22%	174.8904	86.12%
Nov	2018	9.8857	5.02%	6.8572	3.48%	Combined with Mills	4.7756	2.42%	1.9705	1.00%	168.2721	85.42%
Dec	2018	11.7958	6.03%	7.4791	3.82%	Combined with Mills	5.2757	2.70%	2.0370	1.04%	163.4575	83.55%
Jan	2019	12.2379	6.49%	5.7422	3.04%	Combined with Mills	2.3369	2.83%	2.1997	1.17%	157.7036	83.57%
Feb	2019	11.9547	6.81%	6.1274	3.49%	Combined with Mills	4.7807	2.72%	1.8428	1.05%	145.8999	83.14%
Mar	2019	13.4864	6.99%	7.9841	4.14%	Combined with Mills	5.4021	2.80%	2.1317	1.11%	157.9900	81.93%
Apr	2019	13.2467	7.04%	9.0618	4.81%	Combined with Mills	4.6326	2.46%	1.9597	1.04%	154.6592	82.14%
May	2019	12.9781	6.01%	7.9288	3.67%	Combined with Mills	4.7994	2.22%	2.3843	1.10%	181.8422	84.23%
Jun	2019	12.8508	6.02%	7.5464	3.54%	Combined with Mills	4.5526	2.13%	2.2231	1.04%	180.1392	84.45%
Jul	2019	12.6031	5.79%	9.2477	4.25%	Combined with Mills	4.6553	2.14%	2.5477	1.17%	182.9543	83.99%
Aug	2019	13.3525	6.55%	8.2566	4.05%	Combined with Mills	4.9952	2.45%	2.0725	1.02%	169.0487	82.96%
Sep	2019	11.8684	5.94%	7.4035	3.70%	Combined with Mills	4.9036	2.45%	1.9352	0.97%	168.4127	84.24%
Oct	2019	12.3282	5.88%	8.4157	4.01%	Combined with Mills	4.9789	2.37%	2.2526	1.07%	175.0725	83.45%
Nov	2019	12.4630	5.93%	7.6993	3.66%	Combined with Mills	5.3001	2.52%	1.6590	0.79%	177.0522	84.21%
Dec	2019	13.3980	6.37%	8.292	3.94%	Combined with Mills	5.3646	2.55%	1.1920	0.57%	175.9485	83.67%
Jan	2020	13.5449	6.49%	6.6011	3.16%	Combined with Mills	5.2181	2.50%	1.1951	0.57%	176.2683	84.42%
Feb	2020	13.4832	7.04%	7.5054	3.92%	Combined with Mills	4.2466	2.22%	1.7968	0.94%	158.5388	82.79%
Mar	2020	14.4884	6.73%	7.7773	3.61%	Combined with Mills	4.3576	2.02%	1.5806	0.73%	179.7567	83.53%
Apr	2020	13.8458	6.63%	7.3704	3.53%	Combined with Mills	4.1376	1.98%	1.2316	0.59%	175.3693	84.02%
May	2020	14.2192	6.78%	9.9600	4.75%	Combined with Mills	4.1171	1.96%	0.9242	0.44%	174.5628	83.29%

		<u>Mills</u>		<u>Evansville</u>		<u>Brooks</u>	<u>Bar Nunn</u>		<u>Wardwell</u>		<u>Casper</u>	
Jun	2020	13.6680	6.45%	9.0962	4.29%	Combined with Mills	3.9297	1.85%	1.2444	0.59%	178.3572	84.15%
Jul	2020	13.1576	6.01%	9.5132	4.35%	Combined with Mills	4.9643	2.27%	1.5284	0.70%	183.9865	84.08%
Aug	2020	12.6669	5.81%	7.5864	3.48%	Combined with Mills	4.8449	2.22%	1.9386	0.89%	185.6392	85.19%
Sep	2020	11.4909	5.52%	7.0531	3.39%	Combined with Mills	4.9364	2.37%	2.4292	1.17%	176.4718	84.84%
Oct	2020	12.8927	5.68%	7.2688	3.20%	Combined with Mills	5.6051	2.47%	1.3345	0.59%	194.1836	85.51%
Nov	2020	10.6682	5.02%	5.4634	2.57%	Combined with Mills	5.3153	2.50%	1.3106	0.62%	183.9705	86.56%
Dec	2020	10.1471	4.78%	6.9881	3.29%	Combined with Mills	5.6698	2.67%	2.3612	1.11%	181.2902	85.41%
Jan	2021	10.8592	5.85%	7.8254	4.21%	Combined with Mills	5.7462	3.09%	1.6641	0.90%	154.2795	83.06%
Feb	2021	9.8932	5.69%	6.8081	3.91%	Combined with Mills	4.8646	2.80%	1.8963	1.09%	145.3823	83.60%
Mar	2021	11.5563	5.39%	8.7773	4.09%	Combined with Mills	4.9177	2.29%	2.4574	1.15%	181.4615	84.61%
Apr	2021	11.6211	5.70%	6.2088	3.04%	Combined with Mills	4.0694	2.00%	1.2954	0.64%	174.3298	85.49%
May	2021	12.6143	6.03%	5.1524	2.46%	Combined with Mills	4.4452	2.13%	1.0423	0.50%	180.2569	86.19%
Jun	2021	12.2582	5.67%	7.2014	3.33%	Combined with Mills	4.2777	1.98%	0.9042	0.42%	185.5317	85.82%
Jul	2021	12.7793	5.39%	8.7484	3.69%	Combined with Mills	4.7103	1.99%	1.0388	0.44%	203.6752	85.93%
Aug	2021	12.3492	5.55%	6.8421	3.07%	Combined with Mills	4.7465	2.13%	1.0586	0.48%	192.0111	86.27%
Sep	2021	11.6285	5.41%	5.8195	2.71%	Combined with Mills	4.4998	2.09%	1.2143	0.56%	186.3122	86.63%
Oct	2021	11.6566	4.95%	8.3357	3.54%	Combined with Mills	4.6403	1.97%	1.8470	0.78%	202.6443	86.09%
Nov	2021	11.3087	5.33%	7.6326	3.60%	Combined with Mills	4.2881	2.02%	1.4803	0.70%	181.5422	85.60%
Dec	2021	12.0584	5.53%	6.5072	2.99%	Combined with Mills	4.3655	2.00%	1.8709	0.86%	187.1620	85.89%
Jan	2022	9.7323	4.37%	8.6965	3.90%	Combined with Mills	5.1815	2.33%	1.7049	0.77%	191.3838	85.87%
Feb	2022	7.3499	3.80%	7.7986	4.04%	Combined with Mills	4.6333	2.40%	1.9138	0.99%	166.1267	85.96%
Mar	2022	10.7588	5.25%	9.8242	4.79%	Combined with Mills	4.4744	2.18%	1.7667	0.86%	171.5204	83.63%

201 REGIONAL WASTEWATER SYSTEM

FIVE YEAR FLOW MEASUREMENTS

April 2016 - March 2021

		Westland Park		Airport		Ardon		Vista West/Westgate		Skyline Ranches		Six Mile	
Apr	2016	0.9078	0.38%	2.1724	0.90%	0.1605	0.07%	1.9344	0.81%	0.2802	0.12%	0.0743	0.03%
May	2016	1.1647	0.44%	2.4034	0.90%	0.1610	0.06%	3.6686	1.37%	0.3595	0.13%	0.0745	0.03%
Jun	2016	0.7947	0.33%	1.9198	0.81%	0.1637	0.07%	2.4413	1.03%	0.2453	0.10%	0.0758	0.03%
Jul	2016	0.8380	0.38%	1.8712	0.86%	0.1693	0.08%	2.0993	0.96%	0.2587	0.12%	0.0784	0.04%
Aug	2016	0.7051	0.34%	1.7523	0.84%	0.1692	0.08%	2.2461	1.07%	0.2177	0.10%	0.0784	0.04%
Sep	2016	0.6547	0.31%	1.803	0.84%	0.1704	0.08%	2.1339	1.00%	0.2002	0.09%	0.0789	0.04%
Oct	2016	0.5770	0.27%	1.9146	0.90%	0.1683	0.08%	1.5106	0.71%	0.1768	0.08%	0.0779	0.04%
Nov	2016	0.5813	0.29%	1.9521	0.96%	0.1690	0.08%	1.3587	0.67%	0.1744	0.09%	0.0783	0.04%
Dec	2016	0.5476	0.26%	1.9714	0.93%	0.1584	0.07%	1.6084	0.76%	0.1682	0.08%	0.0733	0.03%
Jan	2017	1.7171	0.82%	2.0658	0.98%	0.1584	0.08%	1.3595	0.65%	0.5300	0.25%	0.0734	0.03%
Feb	2017	0.9239	0.49%	2.0657	1.09%	0.1584	0.08%	1.2146	0.64%	0.2852	0.15%	0.0734	0.04%
Mar	2017	0.9584	0.46%	2.0865	1.00%	0.1584	0.08%	1.5939	0.76%	0.2944	0.14%	0.0734	0.04%
Apr	2017	0.9960	0.48%	2.2171	1.06%	0.1583	0.08%	1.3459	0.65%	0.3075	0.15%	0.0733	0.04%
May	2017	0.9391	0.42%	2.3057	1.04%	0.1608	0.07%	1.5068	0.68%	0.3211	0.15%	0.0745	0.03%
Jun	2017	0.7451	0.34%	2.0178	0.92%	0.1616	0.07%	1.4833	0.68%	0.2300	0.10%	0.0748	0.03%
Jul	2017	0.7618	0.33%	2.0016	0.86%	0.1694	0.07%	2.0346	0.88%	0.2605	0.11%	0.0784	0.03%
Aug	2017	0.8078	0.38%	2.06	0.97%	0.1678	0.08%	2.0738	0.97%	0.2762	0.13%	0.0777	0.04%
Sep	2017	0.6877	0.35%	1.9179	0.97%	0.1585	0.08%	1.6535	0.83%	0.2352	0.12%	0.0734	0.04%
Oct	2017	0.9425	0.47%	2.2676	1.14%	0.1586	0.08%	1.8165	0.91%	0.3184	0.16%	0.0735	0.04%
Nov	2017	0.8515	0.45%	1.9996	1.06%	0.1587	0.08%	1.5543	0.82%	0.2707	0.14%	0.0735	0.04%
Dec	2017	0.6916	0.36%	1.9373	1.00%	0.1588	0.08%	1.7564	0.91%	0.2365	0.12%	0.0735	0.04%
Jan	2018	0.6596	0.34%	1.9959	1.02%	0.1587	0.08%	1.4029	0.72%	0.2236	0.11%	0.0735	0.04%
Feb	2018	0.5279	0.30%	1.8795	1.06%	0.1587	0.09%	1.2353	0.70%	0.1805	0.10%	0.0735	0.04%
Mar	2018	0.7358	0.36%	2.0989	1.04%	0.1586	0.08%	1.2164	0.60%	0.2516	0.12%	0.0734	0.04%
Apr	2018	0.9647	0.51%	1.9197	1.02%	0.1587	0.08%	1.4030	0.74%	0.3262	0.17%	0.0735	0.04%
May	2018	0.6747	0.31%	2.0907	0.95%	0.1582	0.07%	1.7922	0.81%	0.2307	0.10%	0.0733	0.03%
Jun	2018	0.5352	0.26%	1.7733	0.86%	0.1584	0.08%	1.8203	0.89%	0.1830	0.09%	0.0733	0.04%
Jul	2018	0.6758	0.31%	1.5853	0.72%	0.1582	0.07%	1.8769	0.85%	0.2311	0.10%	0.0733	0.03%
Aug	2018	0.8221	0.41%	1.6028	0.79%	0.1586	0.08%	2.3226	1.15%	0.2795	0.14%	0.0734	0.04%
Sep	2018	0.6755	0.35%	1.6602	0.87%	0.1587	0.08%	1.6513	0.86%	0.2310	0.12%	0.0735	0.04%
Oct	2018	0.6657	0.33%	2.037	1.00%	0.1585	0.08%	2.4674	1.22%	0.2251	0.11%	0.0734	0.04%
Nov	2018	0.5362	0.27%	2.1146	1.07%	0.1585	0.08%	2.1707	1.10%	0.1833	0.09%	0.0734	0.04%
Dec	2018	0.6741	0.34%	2.1352	1.09%	0.1587	0.08%	2.3257	1.19%	0.2305	0.12%	0.0735	0.04%
Jan	2019	0.6858	0.36%	2.1729	1.15%	0.1589	0.08%	2.0922	1.11%	0.3037	0.16%	0.0736	0.04%
Feb	2019	0.6018	0.34%	2.0804	1.19%	0.1587	0.09%	1.6872	0.96%	0.2759	0.16%	0.0735	0.04%
Mar	2019	0.6946	0.36%	2.1942	1.14%	0.1588	0.08%	2.4114	1.25%	0.3181	0.17%	0.0735	0.04%
Apr	2019	0.4937	0.26%	1.9192	1.02%	0.1587	0.08%	1.8643	0.99%	0.2237	0.12%	0.0735	0.04%
May	2019	0.8562	0.40%	2.1683	1.00%	0.1583	0.07%	2.3973	1.11%	0.2959	0.14%	0.0733	0.03%
Jun	2019	0.6482	0.30%	1.9309	0.91%	0.1582	0.07%	2.8536	1.34%	0.3328	0.16%	0.0733	0.03%
Jul	2019	0.5722	0.26%	1.7999	0.83%	0.1583	0.07%	3.0015	1.38%	0.2208	0.10%	0.0733	0.03%
Aug	2019	0.4713	0.23%	1.8776	0.92%	0.1585	0.08%	3.2848	1.61%	0.1759	0.09%	0.0734	0.04%
Sep	2019	0.5655	0.28%	1.6753	0.84%	0.1585	0.08%	2.7094	1.36%	0.2095	0.10%	0.0734	0.04%
Oct	2019	0.8821	0.42%	2.1042	1.00%	0.1584	0.08%	3.1726	1.51%	0.3605	0.17%	0.0734	0.04%
Nov	2019	0.5705	0.27%	2.0789	0.99%	0.1583	0.08%	2.9470	1.40%	0.2475	0.12%	0.0733	0.03%
Dec	2019	0.5866	0.28%	1.9705	0.94%	0.1584	0.08%	3.0598	1.46%	0.2492	0.12%	0.0734	0.03%

		Westland Park		Airport		Ardon		Vista West/Westgate		Skyline Ranches		Six Mile	
Jan	2020	0.5813	0.28%	1.9602	0.94%	0.1584	0.08%	2.9560	1.42%	0.2522	0.12%	0.0734	0.04%
Feb	2020	0.6113	0.32%	2.0682	1.08%	0.1585	0.08%	2.7445	1.43%	0.2642	0.14%	0.0734	0.04%
Mar	2020	0.7151	0.33%	2.5448	1.18%	0.1583	0.07%	3.4495	1.60%	0.3083	0.14%	0.0733	0.03%
Apr	2020	0.7296	0.35%	2.2691	1.09%	0.1583	0.08%	3.1872	1.53%	0.3527	0.17%	0.0733	0.04%
May	2020	0.6832	0.33%	2.0948	1.00%	0.1584	0.08%	2.4468	1.17%	0.3382	0.16%	0.0734	0.04%
Jun	2020	0.5753	0.27%	2.0526	0.97%	0.1582	0.07%	2.5521	1.20%	0.2510	0.12%	0.0733	0.03%
Jul	2020	0.5424	0.25%	1.9566	0.89%	0.1582	0.07%	2.7027	1.24%	0.2367	0.11%	0.0733	0.03%
Aug	2020	0.6768	0.31%	1.4290	0.66%	0.1582	0.07%	2.5736	1.18%	0.3220	0.15%	0.0733	0.03%
Sep	2020	0.5783	0.28%	1.5246	0.73%	0.1583	0.08%	3.0118	1.45%	0.2663	0.13%	0.0733	0.04%
Oct	2020	0.6185	0.27%	2.3336	1.03%	0.0158	0.07%	2.3219	1.02%	0.2961	0.13%	0.0732	0.03%
Nov	2020	0.6264	0.29%	1.8027	0.85%	0.1582	0.07%	2.8403	1.34%	0.2971	0.14%	0.0733	0.03%
Dec	2020	0.5547	0.26%	1.9621	0.92%	0.1584	0.07%	2.7998	1.32%	0.2484	0.12%	0.0733	0.03%
Jan	2021	0.6281	0.34%	1.7439	0.94%	0.1589	0.09%	2.4703	1.33%	0.2908	0.16%	0.0736	0.04%
Feb	2021	0.6118	0.35%	1.8140	1.04%	0.1588	0.09%	2.1095	1.21%	0.2889	0.17%	0.0735	0.04%
Mar	2021	0.5302	0.25%	2.1356	1.00%	0.1583	0.07%	2.1494	1.00%	0.2590	0.12%	0.0733	0.03%
Apr	2021	0.7137	0.35%	2.0365	1.00%	0.1584	0.08%	3.0679	1.50%	0.3532	0.17%	0.0734	0.04%
May	2021	0.7113	0.34%	2.0190	0.97%	0.1584	0.08%	2.3249	1.11%	0.3498	0.17%	0.0734	0.04%
Jun	2021	0.5114	0.24%	1.7921	0.83%	0.1582	0.07%	3.2177	1.49%	0.2611	0.12%	0.0732	0.03%
Jul	2021	0.5590	0.24%	1.6456	0.69%	0.1579	0.07%	3.3263	1.40%	0.2907	0.12%	0.0805	0.03%
Aug	2021	0.5147	0.23%	1.7288	0.78%	0.1582	0.07%	2.8097	1.26%	0.2696	0.12%	0.0806	0.04%
Sep	2021	0.6832	0.32%	1.5605	0.73%	0.1582	0.07%	2.7399	1.27%	0.3684	0.17%	0.0806	0.04%
Oct	2021	0.5515	0.23%	1.9839	0.84%	0.1580	0.07%	3.2068	1.36%	0.2704	0.11%	0.0805	0.03%
Nov	2021	0.6109	0.29%	1.7734	0.84%	0.1582	0.07%	2.9020	1.37%	0.2990	0.14%	0.0806	0.04%
Dec	2021	0.5754	0.26%	1.9847	0.91%	0.1582	0.07%	2.8601	1.31%	0.2790	0.13%	0.0806	0.04%
Jan	2022	0.5739	0.26%	1.9401	0.87%	0.1582	0.07%	3.1376	1.41%	0.2757	0.12%	0.0806	0.04%
Feb	2022	0.6145	0.32%	1.8842	0.97%	0.1583	0.08%	2.3986	1.24%	0.3084	0.16%	0.0807	0.04%
Mar	2022	0.6569	0.32%	2.0889	1.02%	0.1585	0.08%	3.4298	1.67%	0.3357	0.16%	0.0808	0.04%

Figures are in million gallons per month and percentage of monthly flow.

June 2, 2022

MEMO TO: Mike Coleman, Chairman
Members, 201 Management Oversight Committee

FROM: Andrew Beamer, P.E., Public Services Director
Bruce Martin, Public Utilities Manager

SUBJECT: Fiscal Year 2022–23 Budget

Budget Narrative

Below is the narrative regarding the Wastewater Treatment Plant (WWTP) Budget for Fiscal Year 2023. The WWTP budget is a key component used in the calculation of 201 Regional Wastewater System (RWWS) Charges. The RWWS consists of eleven wholesale customers who's monthly charges are based on percentage of flow contributed to the system.

The WWTP Budget is driven by new and replacement capital projects much more than by operational expenditures. The new and replacement capital expenditures generally follow the WWTP Fund Capital Improvement Plan (CIP).

Wastewater Treatment Plant Budget

Revenue

- a) Septic Tank/Commercial Sump Waste Charges – \$350,000 and \$90,000 – These amounts are unchanged from the FY22 budget and represents the Septic Tank Waste Charge and Sump Waste Charge revenue.
- b) Intergovernmental User Charges – \$6,277,805 – This represents an increase of \$14,568 from the FY22 Budget. These revenues are budgeted for wholesale sewer usage of the Regional Wastewater System in accordance to the cost accounting formula in the “Interagency Agreement”.

Personnel Services

- a) Personnel Costs – \$1,688,237 – This is an increase of \$150,088 from the FY22 budget. The increase anticipates a 3.5% COLA, raises, and natural progressions.

Materials and Supplies

- a) General Supplies and Materials – \$129,000 – This is an increase of \$9,000 from the FY22 budget. Slight increases were seen in lubricants, machinery supplies, and other structures/building supplies. General supplies and materials includes the following:

- \$ 3,000 – Office Supplies
 - \$ 5,000 – Misc Supplies
 - \$10,000 – Safety Equipment and Supplies
 - \$ 9,000 – Lubricants
 - \$65,000 – Machinery Supplies
 - \$ 5,000 – Small Tools and Supplies
 - \$12,000 – Lab Supplies
 - \$20,000 – Other Structures/Building Supplies
- b) Postage and Printing – \$3,000 – This amount is unchanged from the FY22 budget.
- c) Electricity – \$360,000 – This is an increase of \$10,000 from the FY22 budget.
- d) Natural Gas – \$72,000 – This is an increase of \$1,000 from the FY22 budget.
- e) Gas/Fuel – \$15,000 – This amount is unchanged from the FY22 budget.
- f) Chemicals – \$356,000 – This is an increase of \$8,000 from the FY22 budget.
- g) Lift Station Supplies – \$14,000 – This amount is unchanged from the FY22 budget.
- h) Technology Supplies – \$7,500 – This amount is unchanged from the FY22 budget.
- i) Maintenance/Repair – \$170,000 – This is an increase of \$25,000 from the FY22 budget. The increase is seen in the UV disinfection equipment line. Included are:
- \$75,000 – UV Disinfection Equipment
 - \$10,000 – Meter Station Components
 - \$75,000 – Plant Valves and Piping
 - \$10,000 – Lighting System Components
- j) Clothing Allowance – \$2,000 – This is an increase of \$800 from FY22.

Contractual Services

- a) Professional Services – \$25,000 – This amount is unchanged from the FY22 budget. This line is for instrumentation repair.
- b) Investment Services – \$6,121 – This is a decrease of \$8,110 from the FY22 budget.
- c) Maintenance Agreements – \$46,000 – This is an increase of \$7,840 from the FY22 budget. Slight increases are seen in all of the following items that includes:
- \$ 6,000 – CMMS Software
 - \$ 3,000 – Operations Data Tracking Software
 - \$ 1,000 – Laser Alignment Tool Calibration

- \$ 2,000 – Fire Sprinkler System Inspection
 - \$ 2,000 – Fire Extinguisher Inspection/Exchange
 - \$ 3,000 – HVAC Service
 - \$ 4,000 – Crane Inspections
 - \$ 2,000 – Copier Maintenance/Lease
 - \$ 1,000 – Lab Equipment Certification
 - \$ 2,000 – Instrumentation – Contractual
 - \$20,000 – Professional Cleaning Services
- d) Other Contractual – \$46,000 – This is a decrease of \$103,500 from FY22. While increases were seen in most of the items listed below, FY22 included digester cleaning in the amount of \$110,000. Other Contractual contains the following:
- \$ 1,000 – Legal Services
 - \$35,000 – NCCD Funding Agreements
 - \$ 2,000 – Railroad Easements
 - \$ 5,000 – Other Misc. Contractual
 - \$ 3,000 – Public Outreach
- c) Interdepartmental Services – \$547,048 – The FY23 budget represents a decrease of \$110,399 from the FY22 budget. This line item represents transfers to the General Fund for services such as Human Resources, Administrative Services (Billing & Collection), Information Technology, GIS Services, City Attorney Fees, Buildings & Grounds, Central Records, Central Garage, and City Administration Fees.
- f) Laundry and Towel Service – \$8,200 – This is an increase of \$200 over the FY22 budget.
- g) Testing – \$40,000 – This is a \$10,000 increase from the FY22 budget and is for DEQ/EPA lab testing requirements.

Other Costs

- a) Travel/Training – \$8,000 – This is a \$500 increase from the FY22 budget. The increased amount is for new operator training.
- b) Insurance and Bonds – \$54,802 – This represents an increase of \$14,961 from the FY22 budget.

Utility Expense

- a) Communication – \$28,000 – This is a decrease of \$800 from the FY22 budget. The decrease is from converting some remote stations to radio from CenturyLink.

Debt Service

- a) Principal Payment – \$743,917 – This reflects the Principal amounts for four CWSRF loans per the amortization schedules.
- CWSRF Loan #27 (2008 WWTP Imp.) – \$580,796
 - CWSRF Loan #128 (Biosolids Turner) – \$ 13,737
 - CWSRF Loan #127 (Phase 1 WWTP Imp) – \$ 90,802
 - CWSRF Loan #127S (Emergency Power Supply) – \$ 58,582
- b) Interest Expense – \$316,981 – This reflects the Interest expense for CWSRF loans per the amortization schedules.
- CWSRF Loan #27 (2008 WWTP Imp.) – \$ 92,749
 - CWSRF loan #128 (Biosolids Turner) – \$ 0
 - CWSRF Loan #127 (Phase 1 WWTP Imp) – \$122,278
 - CWSRF Loan #127S (Emergency Power Supply) – \$101,954

Capital Revenues

- a) System Development Charges – \$190,000 – This amount is unchanged from the FY22 budget.

Capital – New

- a) Improvements Other Than Buildings – None for FY23.
- b) Intangibles – None for FY23.
- c) Light Equipment – \$90,000 – Dump Truck Purchase
- d) There are no budget expenditures for New Capital – Buildings, Heavy Equipment, or Technologies this year.

Capital – Replacement

- a) Buildings – None for FY22.
- b) Improvements Other Than Buildings – \$2,210,000 – This includes:
- Lift Station Generator Replacement – \$90,000 – The existing emergency generators are 30+ years old and require replacement.
 - HVAC System Replacements - \$150,000 – This is to replace HVAC units on the dewatering building.
 - DAFT Pressure Tank Replacement - \$40,000 – This is to replace one DAFT pressure tank.

- AB Basin Cleaning and Diffuser Replacement - \$80,000
 - Sludge Conveyor - \$100,000 – This amount is to rehab the existing sludge conveyor and augers.
 - Secondary Rehab Phase 2 - \$1,500,000 – This is to replace the 48-inch mixed liquor piping.
 - Transformer Replacement - \$75,000 – This is to replace the operations building transformer.
 - Secondary Concrete Repair - \$25,000 – This is to repair the concrete stairs on the secondary building.
 - RWWS Interceptor Rehab – \$150,000 - This annual amount is for rehabilitation on RWWS interceptors and manholes.
- c) Intangibles – None this year.
- d) Light Equipment – \$227,000 – This is for the following:
- Unanticipated Equipment Replacements - \$125,000 – This is to replace critical equipment that fails unexpectedly during the year. This is an old Wastewater Treatment Plant where equipment will fail unexpectedly, needing immediate replacement or renovation.
 - Utility Cart Replacement - \$15,000.
 - Skidsteer - \$75,000
 - Roll-off Box Replacement - \$12,000
- e) Heavy Equipment – None this year.
- f) Technologies – \$175,000 – This is for the following:
- AB Blower Control Upgrade - \$150,000 – This is to upgrade the existing HMI's and PLC's for the blowers.
 - Utility Cart Replacement - \$25,000 - Sewage Lift Station Communication Upgrade.

Summary

Anticipated Operating Revenue for the WWTP Fund decreased by \$14,952 from the FY22 budget. The decrease is due to a reduction of earned interest on investments. While user fees increased slightly, that amount was offset by the reduced interest amount. The FY23 WWTP Fund operations expenses are 0.35% above the FY22 budget. Increases are projected for personnel expense, materials and supplies, electricity, and equipment repair. These increases are offset by a significant decrease in Interdepartmental expense.

Major capital projects for FY23 include the second phase of the Secondary Rehabilitation Project, HVAC unit replacement, and the Aeration Blower Controls Upgrade Project. The FY23 WWTP Fund capital budget is \$781,000 more than last fiscal year.

On the horizon, in the next 10 - 15 years, major process changes may be necessary at the WWTP to accommodate Nutrient and Selenium removal due to regulatory action.

201 REGIONAL WASTEWATER SYSTEM

PRELIMINARY 2022-23 BUDGET

Procedures For Computation of 201
Regional Wastewater System Charges

A) Capital Recovery Charges			\$0
B) Capital Recovery Charges North Platte Sanitary Sewer			\$0
C) Other Capital Requirements			
WWTP Improvements			
1) Existing 2008 WWTP Improvements	\$673,545		
2) WWTP - Phase I Improvements	\$257,352		
		<u> </u>	\$930,897
D) Direct Costs For Operation & Maintenance			
1) Wastewater Treatment Plant			
a) Personnel	\$1,688,237		
b) Contractual Services*	\$638,232		
c) Materials & Supplies	\$1,128,500		
		<u> </u>	\$3,454,969
* Less Sewer - Admin. 201 Charges			
Less:			
a) Adm. Fee from Sewer Fund (Inst. Tech. Svcs.)		<u> </u>	\$0
			\$0
			\$3,454,969
2) Wastewater Collection			
a) Personnel	\$866,489		
b) Contractual Services	\$83,100		
c) Materials & Supplies	\$77,400		
		<u> </u>	\$1,026,989
Less:			
a) Power Lift Stations	(\$6,500)		
b) Telemetry	(\$1,400)		
c) Sewer Mains	\$0		
d) Lift Stations	(\$6,200)		
		<u> </u>	(\$14,100)
			\$1,012,889
30.34 miles RWWS Sewer X	\$1,012,889	=	\$103,312
297.46 miles RWWS and Casper Sewer			
E) Replacement Capital Expense			\$2,111,000

F) Management and Overhead of Regional System

1) Sewer Administration	
a) Personnel	\$85,331
b) Contractual**	\$380,763
c) Materials & Supplies	\$2,000
	<hr/>
	\$468,094

** Less 201 WWTP Charges

Less:	
a) Administrative Services	(\$171,661)
b) Risk Mgmt./Human Resources	(\$12,180)
c) Engineering Services	\$0
d) Insurance & Bonds	(\$31,306)
e) Legal Fees	(\$29,517)
f) City Adm. Charges	(\$61,120)
g) Investment Fees	(\$3,911)
	<hr/>
	(\$309,695)

Total Administration Cost to be allocated to RWWS \$158,399

2) Regional 201 Direct Costs	
a) Wastewater Plant D) 1)	\$3,454,969
b) Wastewater Collection D) 2)	\$103,312
	<hr/>
	\$3,558,281

3) Total Casper Sewer Function Costs	
a) Wastewater Plant D) 1)	\$3,454,969
b) Wastewater Collection	\$1,026,989
c) Sewer Expenditures not allocated to RWWS	\$309,695
	<hr/>
	\$4,791,653

4) Percent of Administration Costs allocated to RWWS

$$\frac{\$3,558,281}{\$4,791,653} \times \$158,399 = \$117,627.07$$

5) Add Direct Costs For Administration Billing \$0

SUBTOTAL

 \$6,717,805

G) Less:

Septage Receiving and Non-Hazardous Industrial Waste (\$440,000)

H) Less:

Industrial Pretreatment Program Cost Recovery \$0

TOTAL 201 CHARGES FOR 2017-18 TO BE ALLOCATED

 \$6,277,805

Prepared in general accordance to "201 Regional Wastewater System Procedures for Computation of Regional Wastewater System Charges" approved by Management Oversight Committee at February 22, 1995 meeting.

201 REGIONAL WASTEWATER SYSTEM

PRELIMINARY 2022-23 BUDGET

METHOD OF ALLOCATION OF REGIONAL COSTS

	FY 21-22 Budget	Proposed FY 22-23 Budget
A. Total annual costs for regional system	\$6,265,044	\$6,277,805
B. Total annual wastewater flow (MG)	2,451	2,463
C. Wholesale Treatment Cost per 1,000 gallons	\$2.556	\$2.549
D. Anticipated Cost to Each Agency		
Mills	6.08% \$380,890	5.54% \$347,790
Evansville	3.63% \$227,390	3.39% \$212,818
Bar Nunn	2.25% \$141,214	2.21% \$138,739
Wardwell	0.74% \$46,656	0.71% \$44,572
Casper	84.48% \$5,292,903	85.42% \$5,362,501
Airport	0.95% \$59,205	0.88% \$55,245
Westland Park/Red Butte Village	0.30% \$18,494	0.29% \$18,206
Ardon	0.07% \$4,686	0.08% \$5,022
Vista West/Westgate Park	1.32% \$82,974	1.30% \$81,611
Skyline Ranches	0.14% \$8,470	0.14% \$8,789
Six Mile	0.03% \$2,174	0.04% \$2,511
	100.00% \$6,265,056	100.00% \$6,277,805
	\$6,265,044	\$6,277,805

Budgeted Flow Measurements Based on January 2021 - December 2021 Percentage of Flows

Current as of February 25, 2022

From: Kim Summerall-Wright <kswright@chaoffice.org>

Sent: Thursday, June 16, 2022 10:02 AM

To: Liz Becher <lbecher@casperwy.gov>

Subject: HUD Visit

Good morning,

I have attached the HUD social media post from RA Jackson's visit. We recorded a video of two ladies that went through programs at LSC. The first one started in our program and worked her way through our programs while working with Habitat, applying 5 times. During the application processes, we worked with her on her credit, etc. She stayed with it and closes on her new home next month. She is the 57th graduate of a CHA program to purchase her first home in the past 6 years.

The second is currently in CHAT at LSC. She's been there 18 months. She is a DV survivor and worked her program until she was ready to have her own home. She is moving into CentrePointe, her first apartment for her and her baby, July 1st. She is so excited to be able to stand on her own and not be afraid to reenter the community.

Regional Administrator Jackson was thrilled with the stories, love the Campus and was very impressed and complementary of the "forward thinking" of both CHA and the City of Casper. She was excited that the City of Casper had taken a property like LSC and used it in an innovative way to give people a new life. She said that there are very few communities, of our size, that can think outside the box, the way we have.

The most important thing surrounding her visit is that when Casper comes up, she will be a second voice (Mark is the first) to advocate and support new funding for Casper and Wyoming.

Overall, it was very positive and the City of Casper was recognized in a very positive light. Let me know if you need any further information.

Have a great day!

Kim





MORAVETZ FAMILY

In 2012, Samantha Moravetz's life changed forever. She was in a car accident that required hospitalization. Without health insurance, Samantha was overwhelmed with the bills that followed. Samantha, 33, said her desire to become a Habitat for Humanity homeowner was her motivation for becoming debt-free.

Growing up, Samantha recalls her family frequently moving, oftentimes into a trailer or apartment. That is not the life she wants for her 7-year-old son Eddie.

"I want Eddie to feel he has a place to come home to and to grow up in," Samantha explained. "I know a lot of people who don't have that."

Motivated by a better life for her family, Samantha resolutely began the slow process of addressing her debt and becoming financially stable. Starting in July 2018, she began applying for Habitat for Humanity's Homeownership Program. It was not until her fifth application that she was accepted.

"I wanted the Selection Committee to see how committed I am to the Homeownership Program and to being debt-free," she said. "I don't want to depend on anyone for the rest of my life. I achieved where I am through hard work."

Today, Samantha is no longer focused on the next application cycle, but instead, she is ready to begin building her own home.

After many years of living in public housing, Samantha is looking forward to the security of owning her own home and the space it will provide Eddie. Purchasing her own home will mean the simple joy of having something that is entirely her own.

"I've never owned anything except a car," Samantha said. "I want to be able to say, 'I have this, and I'm never going to move again.'"

You're invited!

IT'S THAT TIME AGAIN!

ADVANCE

CASPER

3RD ANNUAL

GOLF SCRAMBLE

THURSDAY, JULY 21ST

GET YOUR TEAM TOGETHER!

\$250 HOLE SPONSOR + TEAM

\$100 PER TEAM

ADDITIONAL SPONSORSHIPS AVAILABLE



CONTACT CHANEL@ADVANCECASPER.COM FOR MORE INFORMATION